



ARLINGTON COUNTY, VIRGINIA

County Board Agenda Item Meeting of April 25, 2009

DATE: April 3, 2009

SUBJECT: Adoption of proposed increases to Library fees and fines.

C. M. RECOMMENDATION:

Adopt the proposed increases to Library fees and fines, set forth in Attachment I.

ISSUES: Should the County increase various fees and fines in the Department of Libraries?

SUMMARY: It is proposed that the daily fine for overdue items be increased from \$.20 to \$.30 per day and that the cap on the maximum fine per item be increased from \$8 to \$10. These proposed increases would not affect fines for juvenile materials or DVD/Video rental.

It is also proposed that the County increase the fees for lost library card replacement from \$1 to \$2, special handling of interlibrary loan requests from \$3 to \$5, interlibrary loan photocopies from \$0.10 to \$0.15 per page, and computer printouts from \$0.10 to \$0.15 per page. These fee increases are shown in the table below.

Proposed Library Fee and Fine Increases

Fine/Fee	Current fine/fee	Proposed fine/fee
Overdue fines (daily)	\$0.20	\$0.30
Overdue fines (maximum)	\$8.00	\$10.00
Lost library card replacement	\$1.00	\$2.00
Interlibrary loan requests (special handling)	\$3.00	\$5.00
Interlibrary loan photocopies	\$0.10	\$0.15
Computer print-outs	\$0.10	\$0.15

County Manager: _____

County Attorney: SAM

Staff: Mary Birchler, Libraries

A comparison of the proposed fee changes to those of neighboring jurisdictions is shown in **Attachment II**.

The attached resolution reflects proposed increases for Department of Libraries fees and fines effective beginning in FY 2010 (**Attachment I**).

BACKGROUND: The most recent fee and fine increases went into effect in FY 1998. At that time, the daily fine rate was increased from \$.10 to \$.20 and the maximum late fee per item was increased from \$5 to \$8. Additionally, the service charge for Interlibrary Loan materials was increased from \$1 to \$3.

DISCUSSION: Library Department staff has compared Arlington's fines to neighboring jurisdictions in Virginia and Maryland and determined that our basic fine structure is currently somewhat lower than the other systems (**Attachment II**). The proposed increases will better enable the County to recapture its costs in providing library services, and will generally put the Department at parity with other regional jurisdictions, notably the City of Alexandria and Fairfax and Montgomery counties.

FISCAL IMPACT: The proposed fee increases are projected to generate \$134,651 and are included in the FY 2010 budget.

ATTACHMENT I

THE COUNTY BOARD HEREBY RESOLVES that effective July 1, 2009, the following Department of Libraries fees and fines will be charged.

<u>FEE/FINE</u>	<u>FEE UNIT</u>	<u>FY 2009 FEE/FINE</u>	<u>FY 2010 FEE/FINE</u>
Overdue fines (daily) Adult materials	Item	\$0.20	\$0.30
Overdue fines (maximum) Adult materials	Item	\$8.00	\$10.00
Lost library card replacement	Item	\$1.00	\$2.00
Interlibrary loan request (Special handling)	Item	\$3.00	\$5.00
Interlibrary loan photocopies	Page	\$0.10	\$0.15
Computer print-outs	Page	\$0.10	\$0.15

ATTACHMENT II - ASSESSMENT OF FEES & FINES IN NEIGHBORING JURISDICTIONS

	Alexandria	Fairfax	Falls Church	Loudoun	Prince William	Montgomery	Prince Georges	Arlington - FY 09	Proposed Arlington FY 2010
Fines									
Adult Materials <i>per late day</i>	\$0.25	\$0.25	\$0.15	\$0	\$0.20	\$0.35	\$0.15	\$0.20	\$0.30
Adult Materials <i>maximum</i>	\$10	\$10	\$8	list price	\$5	\$15	\$5	\$8	\$10
Service Fees									
Lost card	\$1	\$2	\$1	\$0	\$1	\$0	\$0	\$1	\$2
Interlibrary Loan Requests - standard and special handling	\$3	\$0	\$3	\$2	\$0	\$0	\$0	\$3 standard, \$3 special handling	\$3 standard, \$5 special handling
Interlibrary Photocopy**	-	-	-	-	-	-	-	\$0.10	\$0.15
Computer Printout	\$0.15	\$0.15	\$0.15	\$0.10	\$0.15	\$0.15	\$0.15	\$0.10	\$0.15

** The intention is to make the cost of an Interlibrary Loan photocopy the same as the cost of a regular in-house photocopy, \$.15 per page. The charge is made to the borrowing library by the ILL Office.