



ARLINGTON COUNTY, VIRGINIA

**County Board Agenda Item
Meeting of April 24, 2010**

DATE: April 12, 2010

SUBJECT: Approval of the Award of Contracts between the County Board and six Architectural/Engineer (A/E) firms and four Mechanical-Electrical-Plumbing (MEP) firms for task order design services for projects identified by various County departments, including the Departments of Environmental Services (DES) and Parks, Recreation and Cultural Resources (PRCR).

C. M. RECOMMENDATION:

1. Approve the award of Contract Number 334-09 to six A/E firms: Architecture Incorporated.; Cox Graae + Spack Architects; Kerns Group Architects; The Lukmire Partnership; MTF A Architecture; and Samaha Associates, PC to provide Architectural and Related Multi-Disciplinary Services; and four MEP firms: JVP Engineers, PC; Johnson, Miramiran and Thompson; Setty and Associates, Ltd; and S3E Klingemann Inc. to provide MEP Engineering Services and Related Multi-Disciplinary Services for a one-year period with four one-year extensions at the option of the County in an amount not to exceed \$1,000,000 per project and up to \$5,000,000 per contract term.
2. Authorize the Purchasing Agent to execute the Agreements, subject to legal review by the County Attorney.

ISSUES: Approval of these task order design contracts is required by the County Board.

SUMMARY: This is a request for approval of the award of multiple term contracts for task order A/E and MEP design services. The six A/E and four MEP firms were selected through a evaluation process from the 51 firms that submitted qualifications.

DES and PRCR and other County departments, including Arlington Economic Development, require design services for a variety of small projects. To improve efficiency, they wish to establish unit rate contracts for Architectural and MEP engineering design services. This request is for approval to establish contracts with ten firms. Assignments for individual task orders will be made based on the qualifications established during the proposal evaluation process for each firm. Individual task awards are limited to \$1,000,000 each and the sum of all assignments during each year of the contract term shall not exceed \$5,000,000 in accordance with the Purchasing Resolution.

County Manager: BMD/MJS

County Attorney: JM SAM

Staff: George May

24.

BACKGROUND: On October 27, 2009, the Purchasing Agent received 51 responses to Request for Proposal No. 334-09 to provide Architectural and Related Multi-Disciplinary Services and MEP Engineering Services and Related Multi-Disciplinary Services for up to a five-year period. The Request for Proposals was to replace the term contract awards made in 2006 to five A/E firms, which expired in November, 2009. The current solicitation to award term contracts to both A/E and MEP firms will increase the diversity of consultants and will allow the County to deal directly with MEP firms in the critical area of HVAC-related design issues for system upgrades and achieving energy efficiency goals.

DISCUSSION: In accordance with the Purchasing Resolution, a multi-departmental panel reviewed the proposals and requested oral presentations from 10 selected finalists for the A/E awards and seven for the MEP awards. The oral presentation allowed each firm the opportunity to present a synopsis of the type of services their firm provides, and examples of projects they have worked on and completed to support their qualifications submission. Structured interview questions were used for the panel to determine which types of assignments each firm would be best qualified for.

The firms recommended for award as deemed best qualified by the panel to perform task order assignments are:

Architect Engineering and Related Multi-Disciplinary Services:

1. Architecture, Incorporated.
2. Cox Graae + Spack Architects
3. Kerns Group Architects
4. The Lukmire Partnership
5. MTFAs Architects
6. Samaha Associates, PC

Mechanical-Electrical Plumbing and Related Multi-Disciplinary Services:

1. JVP Engineers, Incorporated
2. Johnson, Mirmiran and Thompson
3. S3E Klingmann, Incorporated
4. Setty and Associates, LTD.

FISCAL IMPACT: No immediate impact. Funding for individual task order design services assignments will be included in individual project authorizations.