



ARLINGTON COUNTY, VIRGINIA

**County Board Agenda Item
Meeting of November 13, 2010**

DATE: October 21, 2010

SUBJECT: Preliminary Adoption of Calendar Year 2011 County Board Meeting Schedule.

RECOMMENDATION:

Tentatively adopt the attached Calendar Year 2011 County Board Meeting Schedule.

ISSUES: Pursuant to State law, governing bodies are required to adopt a calendar year schedule on an annual basis at its Organizational Meeting. In Arlington County, that meeting is traditionally held on January 1st. For staff planning purposes, before the end of each year it is necessary to determine dates in advance for the first few months of the upcoming year in order to schedule and legally advertise for public hearing land use applications and other matters. No issues have been identified.

SUMMARY: The proposed schedule (Attachment 1) includes 11 Regular Meetings, one held each month on Saturday (excluding summer recess in August), and 11 corresponding Recessed Meetings held on Tuesday evening within a week or two of the initial Regular Meeting. Any carryover sessions from Tuesday may be scheduled for Wednesday evening, or such other date and time as the Board may decide at the time of recess. The schedule also includes an Organizational Meeting on January 1st, Budget Hearings and a Tax Hearing.

BACKGROUND: Pursuant to State law, governing bodies are required to adopt a calendar year schedule on an annual basis at its Organizational Meeting. In Arlington County, that meeting is held on January 1st, except when that day falls on a Sunday, at which time the meeting is traditionally held the following Monday, January 2nd. For staff planning purposes, before the end of each year it is necessary to determine date in advance for the first few months of the upcoming year in order to schedule and legally advertise for public hearing land use applications and other matters. The proposed 2011 schedule is consistent with the schedule format first adopted by the County Board in 2005 as part of the completed charge of the Working Group on County Board Meeting Reforms.

DISCUSSION: The adoption of the Resolution for the County Board Meeting Schedule for Calendar Year 2011, pursuant to State law, is to be adopted at the Organizational Meeting scheduled for January 1, 2011.

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**DRAFT/PROPOSED
CALENDAR YEAR 2011
COUNTY BOARD MEETING SCHEDULE**

Date	Type	** Recessed Meetings	County Holidays/Conferences * Holidays in bold
Friday, January 1	Organizational Meeting, 11 a.m.		Sat., Jan. 1 New Years Day Mon., Jan. 17 MLK Birthday
Saturday, January 22	* Regular Meeting	Tues., January 25	
Saturday, February 12	Regular Meeting	Tues., February 15	Thurs., Feb. 3 VML/VACo Leg Day, Richmond Mon., Feb. 21 President's Day
Saturday, March 12	Regular Meeting	Tues., March 15	Sat., March 5-9 NACo Legislative Conference
Tues. March 22 --Board Room 307	Budget Hearing, 7 pm		
Thursday, March 24 --Board Room 307	Tax Rate Hearing, 7 pm		
Saturday, April 16	Regular Meeting	Tues., April 19	Sat., April 9-12 APA Conference
Saturday, May 14	Regular Meeting	Tues., May 17	Mon., May 30 Memorial Day
Saturday, June 11	Regular Meeting	Tues., June 14	Thurs., June 23 - 25 NALEO Conference
Saturday, July 9	Regular Meeting	Tues., July 12	Mon., July Independence Day Fri., July 15-19 NACo Conference
August – No Meetings			Wed., August 18 County Fair
Saturday, September 17	Regular Meeting	Tues., September 20	Mon., Sept 5 Labor Day Sun., September 18-24 ICMA Conference
Saturday, October 15	Regular Meeting	Tues., October 18	Sun., Oct. 2-4 VML Conference Mon., Oct. 10 Columbus Day
Saturday, November 19	Regular Meeting	Tues., November 29	Sat., Nov. 13-15 VACo Annual Conference Fri., Nov. 11 Veteran's Day Thurs., Nov 24-25 Thanksgiving
Saturday, December 10	Regular Meeting	Tues., December 13	Sat., Dec. 23 Christmas Eve

* Regular Meetings begin with Public Comment at 8:30 am followed no earlier then 9:00 am for Regular hearing items.

** Recessed Meetings typically begin with Reports at 3:00 pm followed by an evening session at 6:30 pm for Removed Consent items and Public Hearing.

Key to Acronyms:

APA	=	American Planning Association
ICMA	=	International City/County Management Association
NACo	=	National Association of Counties
VACo	=	Virginia Association of Counties
VML	=	Virginia Municipal League