



ARLINGTON COUNTY, VIRGINIA

County Board Agenda Item
Meeting of September 17, 2011

DATE: August 2, 2011

SUBJECT: Reimbursement Award to the Department of Parks, Recreation and Cultural Resources (PRCR) Summer Camp Program from the Virginia Department of Health (VDH) Virginia Summer Food Service Program (formerly known as the USDA Summer Food Service Program).

C. M. RECOMMENDATION:

Authorize the County Manager to accept and appropriate \$19,980 in grant funds from VDH (101.374900) to PRCR (101.88110) for reimbursement of costs incurred in providing nutritious meals to qualified County summer camp participants.

Ratify the endorsement by PRCR's Recreation Supervisor of the Permanent Agreement between Sponsor and VDH regarding the County's receipt of reimbursement monies from VDH.

ISSUES: This grant from VDH will reimburse PRCR for expenses incurred for providing free and reduced-cost meals to eligible participants in seven PRCR summer-camp programs. No issues have been identified.

SUMMARY: This grant from the VDH will reimburse PRCR for its expenses incurred in providing free and reduced-cost meals to eligible children in seven PRCR summer-camp programs.

BACKGROUND: Prior to 2008, Arlington Public Schools (APS) and PRCR each received United States Department of Agriculture (USDA) funds to provide lunches in the County's summer programs for children. In 2008, the qualifications for USDA meals program eligibility changed, and APS was no longer eligible for reimbursement for its provision of lunches at summer programs. Therefore, PRCR began providing, with USDA support, lunches at summer programs. Beginning in 2011, the grant program is administered by VDH rather than USDA.

County Manager:

BMD/mjs

County Attorney:

BRC

Staff: Pam Everett, PRCR

39.

DISCUSSION: Families of children that receive free or reduced-cost meals during the school year do not necessarily have the funds to provide meals during the summer months when school is closed. PRCR provides lunch at seven program locations through VDH income-eligible programs.

This is the fourth year that PRCR has provided USDA- or VDH-supported meals in the County's summer programs. PRCR, as the sponsor, continues to be eligible for full reimbursement for the cost of lunches at summer camp programs based on geographical census information as outlined by VDH. Funds will come to the County in reimbursement for PRCR's expenditures from hiring a vendor to provide the meals at the County's summer programs for children. Without the VDH-supported meals program at the County's qualified locations, some children may have gone without a nutritious meal during the day.

Attached to this Report are the various documents that will describe the County's relationship with VDH for reimbursement of the County's meal expenses. Without prior approval from the County Board, the County's program coordinator signed the Permanent Agreement between Sponsor and VDH that is attached hereto. For this reason, PRCR staff seeks the Board's ratification of that execution of the Agreement on the Board's behalf. PRCR will apply to VDH for reimbursement in September 2011, and this Report additionally seeks the Board's authorization for the County Manager to receive the reimbursed monies from VDH and to transfer those monies to PRCR to recoup its expenditures for summer 2011 meals.

In addition to the Agreement signed by PRCR's Recreation Supervisor regarding the County's participation in the program, also attached to this Report are the County's Sponsor Application from earlier this year, the County's Site Listing, and the Free Meals Policy Statement. The Board's ratification of the Agreement and the Recreation Supervisor's signature is necessary to confirm the Recreation Supervisor's action.

FISCAL IMPACT: The VDH grant will provide \$19,980 in funds to PRCR for this project. No FY 2012 County tax support is required by the County's acceptance of this reimbursement.



COMMONWEALTH of VIRGINIA

Karen Remley, MD, MBA, FAAP
State Health Commissioner

Department of Health
P O BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

Date: June 10, 2011
Re: **Agreement No. 59676**
Subject: Notice of Fiscal Year 2011 Application Renewal
To: Summer Food Service Program Administrators

We are pleased to advise you that your application for participation in the 2011 Summer Food Service Program (SFSP) has been approved. The Agreement Number **59676** which appears on the program documents, should be referred to in all future correspondence and communications with this office and is your user ID for the SNP claims processing system. We are providing the following items for your files, information and use:

1. One copy of the signed **Agreement Between the Sponsor and the Virginia Department of Health (VDH)**. **You are required to operate in accordance with the signed Agreement.** Please review the attached **Site Summary Report** to ensure that the data (lists all approved sites and their approved meals, meal service times, average daily participation and maximum daily participation) conform to the information you reported in your Site Information Sheets.
2. One copy of the **Sponsor Application**. This is a printout of your application as it has been updated for 2011 based on the information you submitted. You should review the updated **Application** to ensure that the information recorded on it is accurate.
3. Guidance on utilizing the Special Nutrition Programs (SNP) computer system is provided as an attachment to the Claims Guide. Your password to access the computer system shall be furnished in a subsequent correspondence. **Your user name is your sponsor number.**
4. One copy of the signed **Virginia Summer Food Service Program Policy Statement**.

With regard to your operation and administration of the SFSP, we remind you of the following:

- VDH may use the information provided in your sponsor application, including the Federal Employer Identification Numbers (FEIN), to collect and report on delinquent debt arising out of your relationship with the Federal Government; and may disclose this information to other Federal agencies, as well as private collection agencies, for purposes of claims collection actions including, but not limited to, administrative offset, salary offset, tax refund offset and referral to the Department of Justice for litigation.

- You are required to operate in accordance with the signed Agreement. **You must notify this office IN ADVANCE of any changes in program operations, such as additions of new feeding sites, additions of meals, changes in the times of meals, an increase in authorized daily participation levels.** You may do this by telephone. The changes, if approved, would be made effective the date of your telephone call; however, you must confirm your call with a written request and you may not claim any additional meals until after you have received our written confirmation.
- You must submit a *Claim for Reimbursement* **WITHIN 60 DAYS** following the last day of the month covered by the *Claim*. SFSP regulations state that “No payment shall be made for *Claims* submitted later than 60 days after the month unless an exception is granted by FNS.”
- You must notify this office in **advance** when you plan to take meals off site on day trips or field trips.
- Site personnel must be sure to supervise all children on the site while they are eating meals. Only meals actually *served* to children on site are eligible for reimbursement.
- When signing the *Sponsor Application* and *Agreement*, you certified that your organization will accept final financial and administrative responsibility for program operations at all your sites and that your organization will directly operate the program at each site. Direct operation means that you are responsible for (1) managing site staff, including hiring, conditions of employment and termination, and (2) managing program operations at sites during the period of program participation. The requirement of managing site staff does not prohibit the staffing of sites by paid or volunteer employees; however, site staff must be ultimately responsible to you.

We look forward to working with you on a successful Summer Food Service Program. Should you have any further questions, please feel free to contact our SFSP staff at (877) 618-7282 or SFSP@vdh.virginia.gov.

Enclosures

Permanent agreement
 Policy statement
 Sponsor application
 Site Summary report
 Field trip notification form
 Site change form
 Claim guide
 Online claim filing guide
 Claim form- 3 copies
 Waiver granted (if applicable)
 Camp Report- 1 for each camp session (for sponsors with “camp” sites)

Virginia Department of Health (VDH) Division of Nutrition, Physical Activity and Food Programs 109 Governor Street Richmond, VA 23219	Agreement Number 59676
PERMANENT AGREEMENT BETWEEN SPONSOR AND VDH VIRGINIA SUMMER FOOD SERVICE PROGRAM Fiscal Year 2011	
INSTRUCTIONS: (1) An original and one copy must be signed and submitted with the Sponsor Application for Participation, to the Virginia Department of Health. Original signatures are required on all copies of the Agreement (all sponsors) and on the following attachments (new sponsors only), which become part of this Agreement: Certification Regarding Lobbying. From the Sponsor's submission of Site Information Sheets, VDH will generate a summary listing of the approved food service sites, indicating for each, the site name; address; beginning and ending dates of operation; total number of operating days; types of meals to be served; serving times; estimates of average daily participation; and the maximum approved level of participation (CAP).	Name and mailing address of Sponsor Arlington County, VA Government Dept of PRCR Fairlington Community Center 3308 5. Stafford Street Arlington, VA 22206
	FEIN No.

In order to achieve the purpose of Section 13 of the National School Lunch Act (42 U.S.C. 1751), as amended, and the regulations governing the Summer Food Service Program (SFSP) issued hereunder (7 CFR Part 225) current regulations may be found at: <http://www.fns.usda.gov/cnd/Summer>, the Virginia Department of Health and the sponsoring organization (hereinafter referred to as the **VDH** and the **Sponsor**) whose name and address appear above, acting on behalf of each site listed, agree as follows:

VDH agrees that it shall:

1. To the extent of funds available, reimburse the Sponsor in connection with meals served to children at the approved sites listed during the period(s) stated. The amount of reimbursement for meals **shall not exceed** an amount equal to the number of meals, by types, served to children (in the case of camps, needy children) multiplied by the rates assigned VDH.
2. Terminate the Sponsor's participation in the SFSP by written notice whenever it is determined by VDH that the Sponsor has failed to comply with the rules of the SFSP, allowing for corrective action if appropriate.
3. Inform the Sponsor of its right to request a review of decisions made by VDH that affect the participation of the Sponsor in the SFSP or the Sponsor's Claim for Reimbursement.

THE SPONSOR represents and warrants that it is a **nonprofit agency that is exempt from income tax** under the Internal Revenue Code, as amended, and is (a) the governing body with the financial and administrative responsibility for the sites listed, or (b) it is an agency to which the sites listed have delegated authority for the operation of their food service, and in order to qualify for reimbursement under this agreement in conducting the food service in the sites listed, it will:

1. Operate a **nonprofit food service** during any period from May through September for children on school vacation; or at any time of the year in the case of sponsors administering the Program under a continuous school calendar system.
2. **Serve meals which meet the minimum nutritional requirements** and other provisions set forth in §225.16 during times designated as meal service periods by the Sponsor, or if a contracted vendor serves the meals, make certain that it fulfills the terms of this agreement, and serve the same meals to all children. When a school food service caters meals, a contract must be signed with the school food service that includes provision for adjustment of meal orders, as required under §225.15(b)(1)-(4).
3. Serve meals to all children **without cost** to the children, except that camps may charge for meals served to children who are not served meals under the SFSP.

4. Serve meals at **sites approved for participation** in the program and agree to **maintain children on-site during the food services**.
5. Issue a statement of **policy for serving free meals** at all sites under its jurisdiction in accordance with §225.6(c).
6. Notify VDH IN ADVANCE of any **changes in program operations**, such as additions of new feeding sites, additions of meals, changes in the times of meals, an increase in authorized daily participation levels.
7. Notify VDH when planning to take meals off site on **day trips or field trips**.
8. **Train administrative and site personnel** in the requirements of the SFSP required under §225.15(d)(1) and cover the subjects contained in the training outline provided in §225.15(d)(1) and the *Administrative Guidance for Sponsors*.
9. **Claim reimbursement** only for the type or types of meals specified in the agreement and served without charge to children at approved sites during the approved meal service period, except that camps shall claim reimbursement only for the type or types of meals specified in the agreement and served without charge to children who meet the SFSP income standards. Report only the number of meals *served* to eligible children and that meet approved meal pattern requirements and separately report the number of first meals served to children and the number of second meals served for each type of meal approved (i.e., breakfasts, lunches, supplements or suppers).
10. **Submit Claims for Reimbursement** by the 30th day of the month following feeding operations based on accurate meal service records. Further, SFSP regulations §225.5(d)(5) state that no payment shall be made for *Claims* submitted later than 60 days after the month unless an exception is granted by VDH.
11. Conform to all applicable State and local laws and regulations in the storage, preparation and service of food; maintain **proper sanitation and health standards**.
12. Accept and use, in quantities that may be efficiently utilized in the SFSP, such **foods offered as a donation** by the Virginia Department of Agriculture & Consumer Services.
13. Maintain necessary **facilities for storing, preparing and serving food**; or utilize existing school food service facilities.
14. Maintain **full and accurate records** of the program including records of costs incurred in the administration and operation of the SFSP and income and reimbursement payments. Retention of such records should be for a period of three years following the end of the fiscal year to which they pertain, unless audit or investigative findings have not been resolved, in which case the records shall be retained until all issues raised by the audit or investigation have been resolved.
15. Follow federal regulations when meals are obtained from a commercial meal vendor. Follow **bidding procedures** found in the current *Administrative Guidance for Sponsors* required when the contract will involve \$100,000 (or lower if local procurement standards are lower) or school food service facilities are not used. In every case, procurement transactions must provide for maximum open and free competition consistent with the provisions of the Regulations. Also, permit VDH to have a representative present at all commercial meal vendor procurement bid openings if VDH expects the sponsor will receive more than \$100,000 in SFSP payments.
16. Provide **adequate supervisory and operational personnel for overall monitoring and management** of each food service operation, *visit* all food service sites once during their first week of operation, conduct a comprehensive *review* at all sites within their first four weeks of operation, promptly take action as necessary to correct deficiencies found at the time of the initial *visit* and comprehensive *review* and maintain a reasonable level of follow-up monitoring.
17. Upon request, **make all accounts and records pertaining to the SFSP available** to VDH or other authorized officials for audit or administrative review at a reasonable time and place.

18. Use the **standard form** of contract developed by the USDA **when contracting with commercial meal vendors**.
 19. Maintain a **financial management system**.
 20. Maintain **documentation regarding site visits and reviews**.
 21. Retain **final financial and administrative responsibility** for the program.
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22. Agree to abide by all provisions outlined in the accompanying attachments including (1) *FNS Instruction 796-4, REV. 1, Financial Management - Summer Food Service Program for Children* and (2) the current *Administrative Guidance for Sponsors*.
 23. According to FNS Civil Rights Instruction 113: "The Program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by the regulations of the Department of Agriculture (7 CFR Part 15), DOJ (28) CFR Parts 42 and 50) and FNS directives or regulations issued pursuant to that Act and the regulations, to the effect that, no person in the United States shall, on the ground of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity for which the Program applicant received Federal financial assistance from USDA; and hereby gives assurance that it will immediately take any measures necessary to fulfill this agreement."

"This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by VDH. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance."

"By accepting this assurance, the Program applicant agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA or VDH personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, VDH shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Program applicant, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from VDH. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the Program applicant."

VDH AND SPONSOR MUTUALLY AGREE THAT:

1. VDH shall promptly notify the Sponsor of any change in the minimum meal requirements or in the assigned rates of reimbursement.
2. This Agreement may be terminated upon ten (10) days written notice on the part of either party, hereto, and VDH may terminate this Agreement immediately after receipt of evidence that the terms and conditions of this Agreement and of the regulations governing the program have not been fully complied with by the Sponsor. Any termination of this Agreement by VDH shall be in accord with applicable laws and regulations. No termination or expiration of this Agreement, however, shall affect the obligations of the Sponsor to maintain and retain records and to make such records available for audit.
3. The terms of this Agreement shall not be modified or changed in any way other than by the consent in writing of both parties hereto.

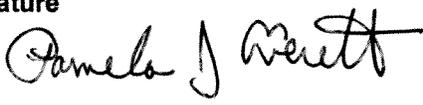
CORRECTIVE ACTION, CLAIMS AND TERMINATION

1. The Sponsor will take corrective action if VDH observes violations during the course of a site review.
 2. VDH may disallow any portion of a Claim for Reimbursement and recover any payment to the Sponsor not properly payable under §225.10(c).
 3. If VDH observes meal service violations during the conduct of a site review, VDH may disallow all of the meals observed to be in violation.
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4. VDH may disallow reimbursement for children's meals which are in excess of a site's approved level for the number of meals which may be claimed for reimbursement.
 5. VDH may immediately terminate the participation of the Sponsor's site if during a review it determines that the health or safety of the participating children is imminently threatened.
 6. VDH may terminate this agreement if:
 - a. VDH determines the Sponsor to be seriously deficient;
 - b. The Sponsor has failed to comply with the conditions of the SFSP; or
 - c. The Sponsor fails to take action to correct program violations.

Certification Regarding Lobbying

The undersigned certifies that no Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing a Member of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the masking of a Federal loan or modification of a Federal contract, grant, loan or cooperative agreement.

The language of this certification will be included in award documents for all covered subawards exceeding \$100,000 in Federal funds and all subrecipients shall certify accordingly. Sponsors receiving more than \$100,000 in federal funds must complete a lobbying activities disclosure form.

<p>The sponsor certifies that the sites submitted on <i>Site Information Sheets</i> have been visited and that the information submitted on this agreement is true and correct and the sponsor is aware that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes.</p>			
SIGNATURE ON BEHALF OF SPONSOR		VIRGINIA DEPARTMENT OF HEALTH	
<p>Signature </p>		<p>Signature </p>	
<p>Name and Title Recr. Community Specialist</p>	<p>Date 4/27/11</p>	<p>Name and Title Denise Branscome SVP Manager</p>	<p>Date 6/10/2011</p>

Virginia Summer Food Service Program

POLICY STATEMENT

3/2011

Sponsor Organization Name: Arlington County, VA Government Dept of PRCR office location: Fairlington Community Center 3308 S Stafford St. Arlington, VA 22206	Agreement Number: <div style="font-size: 1.5em; text-align: center;">59676</div>
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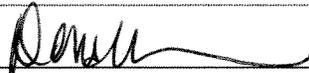
[Sponsor Organization Name] Arlington County, VA Government, Dept of PRCR agrees to participate in the Virginia Summer Food Service Program (SFSP) and accepts responsibility for providing Program benefits to eligible children in the Program.

The [applicant sponsor] assures the Virginia Department of Health (VDH) that:

1. All children are served the same meal.
2. There is no discrimination in the course of the food service.
 - a. In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.
3. Except for camps, the meals served are free at all sites.

All applicants that are camps that charge separately for meals also ensure the following:

1. The income eligibility standards conform to the USDA's family size and income standards for reduced price school meals.
2. The method or methods used in accepting applications from families for Program meals ensure that households are permitted to apply on behalf of children who are members of households receiving SNAP, FDPIR, or TANF benefits using the categorical eligibility procedures described in §225.15(f);
3. The method used by camps for collecting payments from children who pay the full price of the meal prevents the overt identification of children receiving a free meal;
4. The camp will establish a hearing procedure for families wishing to appeal a denial of an application for free meals. Such hearing procedures shall meet the requirements set forth in paragraph §225.15(c)(5);
5. If a family requests a hearing, the child shall continue to receive free meals until a decision is rendered; and
6. There will be no overt identification of free meal recipients and no discrimination against any child on the basis of race, color, national origin, sex, age, or disability.

<div style="text-align: center;">  Signature of Sponsor Authorized Representative </div> <div style="text-align: center;"> <u>Pamela J. Everett</u> Print/Type Name of Authorized Representative </div> <div style="text-align: center;"> <u>Recr. Community Specialist</u> Title of Authorized Representative </div> <div style="text-align: center;"> <u>4/27/11</u> Date of Signature </div>	<div style="text-align: center;">  Signature of Authorized VDH Representative </div> <div style="text-align: center;"> <u>Denise Branscome</u> Print/Type Name of VDH Authorized Representative </div> <div style="text-align: center;"> <u>SMP Manager</u> Title of Authorized VDH Representative </div> <div style="text-align: center;"> <u>6-10-2011</u> Date of Signature </div>
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APPROVED SITES FOR THE SUMMER FOOD SERVICE PROGRAM

Agreement Number: 59676 Sponsor Name Arlington County Government Fiscal Year 2011

- Who prepares the meals?
 Sponsor self-preparation School sponsor/Continuation of school year contract with commercial meal vendor
 Purchase of meals from a non-vended (self-prep) school food authority
 Purchase of meals from a vended school food authority (school has contract with commercial meal vendor)
 Contract with a public or commercial meal vendor Contract with a university food service

Off-site - Name and address of meal preparation facility

Champion Food Service-963 Hopley Ave., Bucyrus, OH 44820

#	Name and Address of Food Service Site	Dates of Operation	Total Operating Days	Meal Type	Meal Service Time	ADP	CAP
0002	Carlin Springs Elem. Sch. 5995 South 5th Road Arlington VA 22204 Arlington County	7/11/2011 TO 8/11/2011	24	Breakfast AM Supplement Lunch PM Supplement Supper	TO TO TO 11:30 TO TO	 <u>48.75</u> <u>50.85</u>	

Contact Name: Lila Paig, Site Supervisor
 Contact Phone: 703-228-4728 Site Type: Enrolled (closed) Site

- Days of Operation: Monday Tuesday Wednesday Thursday Friday Saturday Sunday
- Leftovers: Discarded Stored for the next day Returned to the vendor or central kitchen

0003	Carver Community Center 1415 South Queen St. Arlington VA 22204 Arlington County	6/27/2011 TO 8/19/2011	39	Breakfast AM Supplement Lunch PM Supplement Supper	TO TO TO 12:15 TO TO	 <u>88.35</u> <u>88.40</u>	
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Contact Name: Lila Paig
 Contact Phone: 703-228-4728 Site Type: Enrolled (closed) Site

- Days of Operation: Monday Tuesday Wednesday Thursday Friday Saturday Sunday
- Leftovers: Discarded Stored for the next day Returned to the vendor or central kitchen

As of 8/1/11

#	Name and Address of Food Service Site	Dates of Operation	Total Open Days	Meal Type	Meal Service Time	ADP	C/
0004	Charles Drew Comm. Ctr. 3500 S.23 rd St. Arlington VA 22206 Arlington County	6/27/2011 TO 8/19/2011	39	Breakfast AM Supplement Lunch PM Supplement Supper	TO TO 12:00 TO 12:30 TO TO	14 10	20 15

Contact Name Melissa Edwards, Site Supervisor **Contact Phone** 703-228-0551 **Site Type** Enrolled (closed) Site

Days of Operation Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Leftovers Discarded Stored for the next day Returned to the vendor or central kitchen

0006	Lubber Run Comm. Ctr. 300 N. Park Drive 703-228-4712 Arlington VA 22203 Arlington County	6/27/2011 TO 8/19/2011	39	Breakfast AM Supplement Lunch PM Supplement Supper	TO TO 12:15 TO 12:45 TO TO	14 25	20 30
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Contact Name Melissa Edwards **Contact Phone** 703-228-0551 **Site Type** Enrolled (closed) Site

Days of Operation Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Leftovers Discarded Stored for the next day Returned to the vendor or central kitchen

0007	Walter Reed Comm. Ctr. 2909 S. 16th St. Arlington VA 22206 Arlington County	6/27/2011 TO 8/19/2011	39	Breakfast AM Supplement Lunch PM Supplement Supper	TO TO 12:00 TO 12:30 TO TO	14	20
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Contact Name Lila Paig **Contact Phone** 703-228-0956 **Site Type** Enrolled (closed) Site

Days of Operation Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Leftovers Discarded Stored for the next day Returned to the vendor or central kitchen

#	Name and Address of Food Service Site	Dates of Operation	Total Open Days	Meal Type	Meal Service Time	ADP	C.
0008	Woodbury Park Woodbury Frederick Community Contact 1109 N. Barton St. Arlington VA 22201 Arlington County	7/11/2011 TO 8/11/2011	24	Breakfast AM Supplement Lunch PM Supplement Supper	TO TO 12:15 TO 12:45 TO TO		

Contact Name Melissa Edwards **Contact Phone** 703-228-0551 **Site Type** Enrolled (closed) Site

Days of Operation Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Leftovers Discarded Stored for the next day Returned to the vendor or central kitchen

0009	Langston Comm. Ctr 2121 N. Culpepper St. Arlington VA 22207 Arlington	6/27/2011 TO 8/19/2011	39	Breakfast AM Supplement Lunch PM Supplement Supper	TO TO 12:00 TO 12:30 TO TO	15	20
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Contact Name Lila Paig **Contact Phone** 703-228-4728 **Site Type** Enrolled (closed) Site

Days of Operation Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Leftovers Discarded Stored for the next day Returned to the vendor or central kitchen