



ARLINGTON COUNTY, VIRGINIA

County Board Agenda Item Meeting of November 19, 2011

DATE: October 18, 2011

SUBJECT: Fiscal Year (FY) 2011 Closeout and Reappropriation into FY 2012

C. M. RECOMMENDATIONS:

1. Adopt the revised FY 2011 County government appropriation resolution shown on Attachment 1.
2. Allocate from the FY 2011 General Fund Balance the following amounts based on County Board policy, prior actions of the County Board, and staff evaluations:
 - a. \$22,888,567 for the FY 2012 budget, already appropriated in April 2011 as part of the FY 2012 adopted budget;
 - b. \$50,240,906 to the General Fund Operating Reserve, including \$40,192,725 related to prior Board action to increase the reserve to 4.0 percent and \$10,048,181 to increase the reserve to 5.0 percent of the General Fund budget in FY 2012 to meet County Board policy and address rating agency criteria;
 - c. \$5,000,000 to the County's Self Insurance Reserve;
 - d. \$18,723,886 net to affordable housing programs from unexpended FY 2011 Affordable Housing Investment Fund allocations and loan repayments, and appropriate to Non-Departmental (101.91102) (\$20,445,613 expense, \$1,721,727 HUD Home revenue);
 - e. \$2,385,573 in restricted revenue from seized assets, and appropriate \$105,593 to the Commonwealth Attorney (101.20701) and \$2,279,980 to Police (101.31423);
 - f. \$32,064,816 from the FY 2011 General Fund Balance and appropriate \$19,876,297 to the Schools after adjusting for unappropriated expenditure

County Manager: *BMD/mjs*

County Attorney:

Staff: Richard Stephenson, Budget Director

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savings, revenue increases, and the Schools share of the General Fund Operating reserve.

3. Allocate \$1,383,036 to the existing Budget Stabilization and Safety Net Contingent and appropriate \$750,000 to Non-Departmental (101.91102) and \$633,036 to the Department of Human Services (101.51108)
4. Allocate \$1,550,000 to FY 2013 for Metro and Waste-to-Energy plant.
5. Allocate \$2,537,394 in unspent master lease balances that have been committed as part of prior year CIPs but not yet spent, particularly in the technology area and appropriate to Non-Departmental (101.91102).
6. Allocate \$1,897,170 toward employee compensation resulting from employee leave payouts due to mandatory retirements for certain employees participating in the County's DROP program and the reclassification of several non-uniform public safety and general employee positions identified to be significantly below comparative pay studies and appropriate to Non-Departmental (101.91102).
7. Amend the FY 2012 County Budget by approving the appropriations in Attachment 2. This attachment includes an encumbrance carryover of \$230,734 and a net General Fund carryover (expense minus revenue) of \$7,667,336 for miscellaneous incomplete projects and FY 2012 funding needs.
8. Allocate \$16,817,853 to FY 2012 pay-as-you go capital and appropriate to Fund 313 as a transfer to capital from the General Fund (101.91107).

ISSUE: How should funds available from FY 2011 be used?

SUMMARY: The County ended FY 2011 with a balanced budget and final tax revenues were within one percent of the third quarter report provided to the County Board. With FY 2011 completed, the County's General Fund balance stands at \$160.8 million. Approximately \$129 million, or 80%, of fund balance is allocated in accordance with current Board policy (e.g., reserves, Schools, and AHIF among others), prior Board action or legal / regulatory requirements (e.g. seized assets).

Of the remaining funds, over \$16.8 million, or 10%, has been allocated to one-time capital and infrastructure needs. \$7.0 million has been allocated to projects begun in FY 2011 but not completed (e.g., master lease or departmental projects) and previously approved commitments that require additional one-time funding (e.g. one-time leave payouts for upcoming retirements, safety initiatives). The remaining funds, approximately \$8 million, are available for discretionary allocations. The County Manager recommends these one-time funds be allocated to primarily one-time expenditures. For example, increasing the economic stabilization fund,

funding short-term safety net needs, funding contingents for Metro and waste-to-energy, and funding various one-time projects primarily in the technology and planning areas. This category also includes additional transitional funding for the Artisphere as the new business plan is implemented over the next 12 months. Additional details of the Manager's recommendations are found in the following Discussion section of this report.

DISCUSSION: This fiscal status report summarizes the results of County and School finances for the previous fiscal year. The report highlights actual expenditure and revenue results compared to the budget plan as revised over the course of the fiscal year. Expenditures, revenues, and recommended actions are discussed on the following pages.

Expenditures

General Fund FY 2011 expenditures, including transfers to other funds, totaled \$967.2 million. The unexpended appropriations include \$6.4 million in grants that carry across fiscal years included in FY 2011 appropriations (Attachment 2D). The grants and projects that cross fiscal years are a typical and expected occurrence. Fiscal years form an arbitrary construct for accounting purposes. County services, however, operate continuously and funding for a significant number of activities will transcend fiscal years.

Other major areas which contributed to the General Fund expenditure savings include School transfer expenditures savings (\$28.8 million), AHIF balances (\$20.7 million), and \$18.0 million in departmental savings.

Three departments did not achieve expenditure savings in FY 2011:

- Commissioner of Revenue's Office (\$25,637): The over expenditure was primarily the result of the departure of a long term employee and the associated accrued leave payout.
- Electoral Board Office (\$46,485): Warranty costs for voting machines and electronic pollbooks, voting machine battery replacement costs, and expenses relating to election officers.
- County Attorney's Office (\$1,078,595): Legal costs and expenses including consultants, expert witnesses, filing fees, court reporters, copying costs, and outside legal counsel related to law suits and other transactions the County was involved in during FY 2011.

Revenues

Actual General Fund revenues, excluding fund balance, were \$991.4 million for FY 2011, compared with a revised budget of \$960.5 million.

In April 2011, the Board was presented with third quarter revenue projections for FY 2011 which accounted for anticipated declines in fines, interest income, Artisphere income, and federal

prisoner reimbursements. These declines were offset by projected increases in real estate tax, personal property, sales tax, meals tax and commercial utility tax. In all, \$13.8 million in additional revenue for the General Fund was projected for FY 2011 in the third quarter.

Final tax revenues were within 1% of the third quarter estimates. Real estate tax revenue was less than one half percent (0.3%) higher than the third quarter projections presented to the Board. The table below shows budgeted tax revenue, third quarter projections and FY 2011 actual tax revenues receipts for the major tax categories.

FY 2011 Revised Budget and 3rd Quarter Projections to Actual Tax Revenues

	Budgeted Revenue	3rd Quarter Projection	Actual Revenue	\$ Change (3rd Quarter to Actual)	% Change (3rd Quarter To Actual)
Real Estate	\$505,073,509	519,173,509	520,576,336	1,402,827	0.27%
Personal Property	94,036,426	94,736,426	95,246,130	509,704	0.54%
BPOL	59,594,339	59,594,339	60,460,109	865,770	1.45%
Sales	36,350,000	36,450,000	36,889,895	439,895	1.21%
Transient	21,500,000	21,500,000	21,828,208	328,208	1.53%
Meals Tax	29,400,000	30,100,000	31,425,805	1,325,805	4.40%
Other taxes	35,680,000	36,580,000	39,560,597	2,980,597	8.15%
Totals	781,634,274	798,134,274	805,987,080	7,852,806	0.98%

Non-tax revenue — including fees, fines, grants and interest — was approximately \$9.4 million over what was presented to the Board in April 2011 for third quarter projections. This additional revenue primarily consisted of bond sale premium of \$6.3 million that is restricted in use, FEMA reimbursements for past snow storms, increased parking meter and Commuter Store revenue, and parking ticket fines exceeding the third quarter projection.

Recommended County Board Actions

The following describe the recommended allocation or appropriation of all committed fund balances for the FY 2011 Close-Out.

County Manager’s (C.M.) Recommendation 2a. - \$22.9 million for fund balance set-aside as a part of the FY 2012 adopted budget. The County Board set aside anticipated expenditure savings/excess revenue from FY 2011 when it adopted the FY 2012 budget in April 2011. This included \$5.2 million designated for the ongoing impact of the FY 2010 market pay adjustment and public safety recruit class costs, \$4.9 million designated for

PAYG, \$6.8 million for School carryover, \$1.5 million to AHIF, \$1.0 million to the General Fund general contingent, and \$3.5 million for various miscellaneous appropriations at budget adoption.

C.M. Recommendations 2b. & 2c. - \$55.2 million to maintain the existing General Fund Operating Reserve and the County's Self Insurance Reserve; and increase to 5.0% the total County's General Fund Operating Reserve (additional \$10 million).

- As part of the County's adopted financial and debt policy, the County has made a commitment to increase the Operating Reserve over a multi-year period to 5.0%; currently the Operating Reserve is at 4.0%. In light of this year's strong financial performance and consistent with rating agency criteria, the Manager recommends fully funding the Operating Reserve to 5%.
- The total General Fund Operating Reserve totals \$50,240,906 and the total County Self Insurance reserve totals \$5,000,000.

C.M. Recommendation 2d. - \$18.7 million to the Affordable Housing Investment Fund (AHIF) for unspent expense balances and revenues in FY 2011. This funding is in addition to the \$4,157,999 in FY 2011 AHIF fund balance appropriated at the October 15th County Board meeting. Most of these funds are already allocated to specific projects which had not been completed by the end of FY 2011.

C.M. Recommendation 2e. - \$2.4 million in revenue from seized asset funds restricted to its use.

C.M. Recommendation 2f. - \$32.1 million to Schools for unspent expense balances and additional tax revenue. By agreement, the Schools retain all unspent budgeted expenditures and their share of local tax revenue above budget from the prior fiscal year. The County Board, as a part of the FY 2012 budget adoption, appropriated \$5.4 million in expenditure savings identified by the School Board in the spring of CY 2011 and \$6.8 million in anticipated additional local tax revenue (included in C.M. Recommendation 2a.). The FY 2011 actual tax receipts were slightly more than budget, however the net carryover (after adjusting for the Schools contribution to the General Fund operating reserve) requires a small portion of the Schools already appropriated revenue to be allocated to the operating reserve. The School Board is expected to act on use of these funds at its December meeting. The County Board would then formally ratify the revised School appropriations at the December meeting.

The remainder of the fund balance, \$32.1 million, is recommended for the following items:

C.M Recommendation 3. - \$1.4 million to increase the FY 2012 Budget Stabilization Contingent and Safety Net contingent.

C.M Recommendation 4. - \$1.6 million to FY 2013 for Metro and Waste-to-Energy plant contingents.

C.M. Recommendation 5. – \$2.5 million to Master Lease for prior year technology commitments that have not yet been spent. These include public safety and real estate assessment system commitments, among others.

C.M. Recommendation 6. - \$1.9 million toward employee leave payouts resulting from mandatory retirements for employees in the DROP program and the reclassification of certain non-uniform public safety and general employees identified to be substantially below comparative pay studies.

C.M. Recommendation 7. - \$7.9 million for FY 2011 encumbrances and incomplete or high priority projects (see Attachment 2D). These projects are a mix of technology investments, consultant services, and other priority projects. This includes continuation of projects begun in FY 2011 as well as discretionary allocations, including transitional funding for the updated Artisphere business plan and other. The Manager will evaluate what portion of these funds could be used to implement a proposal to restore previously reduced library hours.

C.M. Recommendation 8. - \$16.8 million to FY 2012 pay-as-you go capital (PAYG). The FY 2012 adopted PAYG funding is \$12,592,986. Approval of this recommendation will bring the PAYG budget level to \$29,410,839. As in prior years, this one-time funding would be allocated to a contingent for PAYG capital projects and the Manager would propose specific recommendations for use of these funds as part of the proposed FY 2013 budget process. The Manager's recommendation will take into account the recent work completed by the CIP Working Group as well as other capital priorities.

FISCAL IMPACT: Approving the recommendations in this report will ratify final appropriations for FY 2011 fulfilling all County obligations and use of one-time funds to meet critical priorities.

FY 2011 APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA, THAT THE FOLLOWING APPROPRIATIONS ARE HEREBY ADOPTED FOR THE FISCAL YEAR 2011 AND THAT ANY SURPLUS FOR GENERAL COUNTY PURPOSES REMAINING AT THE END OF THE FISCAL YEAR SHALL RETURN TO THE GENERAL FUND OF THE COUNTY.

GENERAL FUND:

COUNTY BOARD.....	970,589
COUNTY MANAGER.....	4,794,489
MANAGEMENT AND FINANCE.....	5,528,868
HUMAN RESOURCES.....	6,871,082
DEPARTMENT OF TECHNOLOGY SERVICES.....	14,678,955
COUNTY ATTORNEY.....	3,967,649
CIRCUIT COURT.....	3,163,960
GENERAL DISTRICT COURT.....	178,949
JUVENILE AND DOMESTIC RELATIONS COURT.....	5,412,420
COMMONWEALTH'S ATTORNEY.....	3,535,965
OFFICE OF THE MAGISTRATE.....	66,752
SHERIFF.....	34,779,783
COMMISSIONER OF REVENUE.....	4,939,890
TREASURER.....	5,760,487
ELECTORAL BOARD.....	815,014
POLICE.....	55,240,757
EMERGENCY MANAGEMENT.....	9,547,696
FIRE.....	47,907,926
ENVIRONMENTAL SERVICES.....	72,952,649
HUMAN SERVICES.....	109,677,751
LIBRARIES.....	11,098,860
ECONOMIC DEVELOPMENT.....	3,375,895
COMMUNITY PLANNING, HOUSING & DEV.....	9,155,982
PARKS, RECREATION AND CULTURAL RES.....	34,436,830
NON-DEPARTMENTAL.....	45,264,283
DEBT SERVICE.....	52,887,275
REGIONAL CONTRIBUTIONS.....	8,021,943
METRO.....	21,473,703
TOTAL GENERAL GOVERNMENT APPROPRIATION.....	\$576,506,403

OTHER OPERATING FUNDS:

TRAVEL, TOURISM & PROMOTION.....	1,320,891
UTILITIES.....	76,137,917
ROSSLYN BUSINESS IMPROVEMENT DIST.....	2,732,843
CRYSTAL CITY BUSINESS IMPROVEMENT DIST.....	2,065,530
COMMUNITY DEVELOPMENT	1,956,147
SECTION 8.....	17,152,618
CPHD DEVELOPMENT FUND	10,565,927
AUTOMOTIVE EQUIPMENT.....	22,906,287
PRINTING.....	2,145,790
BALLSTON GARAGE.....	2,805,255
BALLSTON GARAGE - 8TH LEVEL	234,055
TOTAL OTHER OPERATING FUNDS.....	\$140,023,261

GENERAL CAPITAL PROJECTS FUND:

CABLE TV.....	2,828,217
TECHNOLOGY SERVICES.....	6,455,825
ENVIRONMENTAL SERVICES:	
Government Facilities.....	9,970,290
Facilities Maintenance.....	5,516,046
Transportation.....	27,202,851
Environmental Planning.....	1,423,044
HUMAN SERVICES.....	13,012
ECONOMIC DEVELOPMENT.....	910,644
COLUMBIA PIKE REDEVELOPMENT.....	3,169,258
PARKS, RECREATION & CULTURAL RESOURCES.....	13,477,455
COMMUNITY PLANNING, HSG & DEVELOPMENT.....	701,367
REGIONAL CONTRIBUTIONS.....	19,305,631
TOTAL GENERAL CAPITAL PROJECTS FUND.....	\$90,973,640

NON-GENERAL FUND CAPITAL FUNDS:

STREET AND HIGHWAY BOND.....	10,896,877
NEIGHBORHOOD CONSERVATION BOND.....	14,991,005
PUBLIC RECREATION FACILITIES BOND.....	32,625,844
FIRE STATION BOND.....	6,168,691
STORMWATER MANAGEMENT FUND.....	17,884,902
TRANSPORTATION CAPITAL FUND.....	63,141,895
LIBRARIES BOND.....	1,152,019
TRANSIT FACILITIES BOND.....	12,707,379
GOVERNMENT FACILITY.....	54,012
UTILITIES CONSTRUCTION.....	81,214,999
WATER DISTRIBUTION BOND.....	4,000,000
SANITARY SEWER BOND.....	13,210,165
WASTE TREATMENT BOND.....	45,504,627
IDA BONDS.....	11,850,000
EMERGENCY COMMUNICATIONS CENTER BOND....	8,374,915
TOTAL NON-GENERAL FUND CAPITAL.....	\$323,777,330
TOTAL CAPITAL FUNDS.....	\$414,750,970

FY 2012 County Budget Appropriations

FY 2011 CLOSEOUT ADJUSTMENTS AFFECTING FY 2012 APPROPRIATION LEVELS

- A. **RECOMMENDATION:** Reappropriate in FY 2012 County purchase orders, incomplete projects, carryover capital and operating projects, and revenues to be received from federal, state and other sources as summarized in Attachments 2A, 2B, 2C, and 2D.

EXPLANATION: The purchase orders summarized in Attachments 2A, 2B, and 2C were placed in FY 2011 or earlier fiscal years, the goods and services had been delivered by the end of the year but invoices were not received in time for processing in FY 2011. Attachments 2A, 2B, 2C, and 2D also summarize and detail appropriations, expenditures, incomplete projects and other projects or programs recommended for funding in FY 2012. This action also identifies those appropriations of federal, state and other revenues approved by the County Board in FY 2011 that had not been received or expended as of the close of FY 2011. Incomplete projects were, for the most part, funded in FY 2011 but unable to be completed by the close of the fiscal year.

- B. **RECOMMENDATION:** Increase the FY 2012 General Capital Projects Fund (313) appropriation by \$7,221,590 to reflect revenues received during FY 2011 but not previously appropriated (Attachment 2C).

EXPLANATION: During FY 2011, revenues of \$7,221,590 were received for one-time uses as well as various on-going projects where the County was eligible for reimbursement by developers and other public or private parties as listed below. Revenues include Congestion Mitigation & Air Quality (CMAQ) projects, traffic signal communications network projects, State Water Quality Improvement projects and VDOT reimbursements for various transportation projects, bike trails, and bus stops and shelters. Cable revenue includes Comcast and Verizon payments towards PEG and INET costs.

State & Federal Revenue	5,607,372
Developer Contributions	527,579
Cable TV Receipts	950,508
Project Receipts & Fines	136,131
Total	<hr/> \$7,221,590

- C. **RECOMMENDATION:** Increase the FY 2012 County Utility Construction Fund (519) appropriation by \$6,810,006 to reflect revenue received during FY 2011 but not previously appropriated (Attachment 2C).

EXPLANATION: During FY 2011 the County Utility Pay-As-You-Go Construction Fund (519) received \$6,810,006. Included is revenue received from inter-jurisdictional partners based on sewage processed for neighboring jurisdictions, interest revenue earned on Utility Fund cash balances, infrastructure availability fees, and a miscellaneous reimbursement for the inflow and infiltration program. The FY 2011 revenue related to Utility (PAYG) projects is broken out as follows:

Inter-jurisdictional Sewage Processing Revenue	\$6,496,761
Interest Revenue	178,365
Infrastructure Availability Fees	115,075
Miscellaneous Revenue	19,805
Total	<u>\$6,810,006</u>

- D. **RECOMMENDATION:** Increase the FY 2012 Stormwater Management Fund (321) appropriation by \$171,435 to reflect revenue received during FY 2011 but not previously appropriated (Attachment 2C).

EXPLANATION: Actual revenue received from the sanitary district tax of \$0.013 per \$100 of assessed real property value was \$171,435 more than budgeted in FY 2011. These funds have been transferred to the Stormwater Management Fund and need to be appropriated so they can be allocated to projects.

- E. **RECOMMENDATION:** Increase the FY 2012 Transportation Capital Fund (331) appropriation by \$2,779,287 to reflect revenue received during FY 2011 but not previously appropriated (Attachment 2C).

EXPLANATION: Actual revenue received from the commercial real estate tax of \$0.125 per \$100 of assessed real property value was \$2,779,287 more than budgeted in FY 2011. These funds have been transferred to the Transportation Capital Fund and need to be appropriated so they can be allocated to projects.

**MISCELLANEOUS FY 2012 SUPPLEMENTAL BUDGET
ADJUSTMENTS:**

- F. **RECOMMENDATION:** Appropriate \$12,543 in ongoing state grant funds from the Virginia Department of Behavioral Health and Developmental Services (DBHDS) (101.364501) to the Department of Human Services (101.52139) jail diversion activities.

EXPLANATION: The County Board approved the first year of funding for FY 2011 as well as the authorization of 1.0 FTE for this ongoing state grant-funded program at the July 2010 meeting. This initiative will continue to be funded at the annual level of \$71,250 and is focused on training first responders on how to deal with persons with serious mental illness and to keep them from becoming incarcerated. Funding for continuation of the position was included in the FY 2012 adopted budget. This action appropriates the associated operating costs for this program, up to the full grant amount.

- G. RECOMMENDATION:** Appropriate \$30,142 from the Virginia Department of Fire Programs (101.364300) to the Fire Department (101.34301) for training.

EXPLANATION: The Fire Department includes Fire Programs grant funding in the base budget each year. This \$30,142 is in addition to the \$499,416 already included in the FY 2012 budget. Fire Programs grant funds are to be used solely for fire service purposes to pay for training, fire-fighting equipment, protective clothing and prevention. These additional funds will be used for training.

- H. RECOMMENDATION:** Appropriate \$30,000 from the Virginia Department of Emergency Management (101.364910) to the Fire Department (101.34301) for the Hazardous Materials (HAZMAT) Team.

EXPLANATION: This is a yearly grant the Fire Department receives to support the HAZMAT Team. In prior years this grant was awarded to and managed by Alexandria to support both Alexandria and Arlington HAZMAT Teams. In FY 2012 separate grants were awarded. These funds will be used to close the gap between current equipment being carried and the recommended State cache for a regional response team. This will increase the Department's capabilities for a response to a HAZMAT incident.

- I. RECOMMENDATION:** Appropriate \$85,554 from the Virginia Department of Emergency Management (794.364900) to the regional Urban Area Security Initiative fund (794.91262) to complete the regional Interoperability Communications project.

EXPLANATION: This is part of a regional Interoperability Communications grant the Fire Department is managing. This is the third and final grant in the series. During Phase I, the region focused on the identification of the regional future for interoperability and information sharing. During Phase II, the region completed an inventory of the current picture of interoperability and information sharing through data collection and analysis. Phase III will connect the data collected to develop a strategic roadmap laying out the long term and emerging regional priorities related to technology policies, decision making and regional procurement.

- J. RECOMMENDATION:** Appropriate \$2,318,000 in Urban Area Security Initiative (UASI) grant from the District of Columbia Homeland Security and Emergency Management Agency (794.374900) for the regional computer aided dispatch exchange (CAD2CAD) project (794.91262).

EXPLANATION: This is a UASI regional grant the Fire Department is managing that provides upgrades (\$550,000) and continued operation of and enhancements (\$1,768,000) to the Northern Virginia Regional CAD2CAD system through September 30, 2013. This system was successfully implemented in February 2010. The CAD2CAD system is a critical regional public safety application that allows Arlington, Fairfax and Alexandria to request fire and rescue resources from respective dispatch terminals along with real-time unit status information. The upgrades to the system include five additional services that will enhance the current features of the CAD2CAD Exchange. Additionally, the National Capital Region Emergency Management Situational Awareness system, based in the District of Columbia, and the CAD2CAD Exchange will be integrated. The continued operation of and enhancements to the system include 24x7 technical support and hosting of the application within protected data center environments, continued CAD software maintenance, enhancements and testing to add at least two jurisdictions to the CAD2CAD Exchange, and project management and administration.

- K. RECOMMENDATION:** Appropriate a \$1,519,904 Urban Area Security Initiative (UASI) grant from the District of Columbia Homeland Security and Emergency Management Agency (794.374900) to the regional Urban Area Security Initiative fund (794.91261) for the Northern Virginia portion of the Regional Patient Tracking project.

EXPLANATION: This is the second part of a \$6.3M, 3-year Council of Government UASI regional grant the Fire Department is managing. In FY 2011, the Department received year one grant funds to implement the patient tracking program. This new grant provides year two funds to maintain the patient tracking program throughout the Northern Virginia Region including the counties of Arlington, Fairfax, Loudon, Prince William, the cities of Alexandria, Fairfax, Manassas, Manassas Park and Ronald Reagan Washington National and Dulles Airports authorities. This patient tracking program will be used at a mass casualty scene. Departments will be able to “tag” a patient electronically, record personal as well as medical information and transport details on a hand held device. The patient information will be uploaded wireless in real time to a server where it will be shared across the National Capital Region (NCR). This program enables localities to better track patients and regional medical resources on a real time basis during a large patient casualty event.

- L. RECOMMENDATION:** Appropriate \$279,588 in Urban Area Security Initiative (UASI) grant funding from the District of Columbia Homeland Security and Emergency Management Agency (794.374900) to the regional

Urban Area Security Initiative fund (794.91261) for the Maryland State Fire Marshal Bomb Squad.

EXPLANATION: This is a UASI regional grant the Fire Department is managing. This grant provides funding to upgrade obsolete technology for the Maryland State Fire Marshal Bomb Squad robotic platform and transport vehicle and to reduce a gap in capability by acquiring Vehicle-Borne Improvised Explosive Device (VBIED) and Person-Borne Improvised Explosive Device (PBIED) Render Safe Procedure (RSP) tools and equipment consistent with other metro-tech bomb squad partners. This grant was originally part of a larger regional Bomb Squad grant the Department managed. However, due to lack of time, the order for the bomb squad items for the Maryland State Fire Marshal could not be placed before the grant period ended. Therefore, the funds were reprogrammed and awarded as a new grant.

- M. RECOMMENDATION:** Appropriate \$95,000 from the City of Falls Church (101.340503) to the Fire Department (101.34401) for maintenance and fuel charges for the City's fire apparatus.

EXPLANATION: The Equipment Bureau has a yearly Memorandum of Understanding with the City of Falls Church to provide preventive maintenance and repairs to their fire apparatus. The expenses, including the City's fuel usage, are charged to a Fire Department account created to capture these costs. On a quarterly basis the Equipment Bureau provides the Fire Department a copy of all work orders and fuel charges which are then billed to the City. These expenses and revenue were not included in the FY 2012 adopted budget.

- N. RECOMMENDATION:** Appropriate \$322,045 from the US. Department of Homeland Security (101.375230) to the Office of Emergency Management (101.32020) for training, exercise and sustainment of emergency management capabilities.

EXPLANATION: These grant dollars represent a continuation of Arlington's participation in the U.S. Department of Homeland Security's Urban Area Strategic Initiative (UASI) and that program's allocation to the National Capital Region. These UASI grant funds provide Arlington the ability to continue to sustain core capabilities in the areas of the medical response system, as well as providing funds for a specific training event, focused on exercising first responders in a rescue task force situation.

- O. RECOMMENDATION:** Appropriate \$130,000 from US. Department of Homeland Security (101.375230) to the Office of Emergency Management (101.32020) for work on regional recovery efforts.

EXPLANATION: These grant dollars represent a continuation of Northern Virginia's focus on identifying the best tools, practices and procedures for

recovering from a large-scale emergency incident. This effort builds on previous efforts to bring together public and private sector leaders in Northern Virginia to identify common challenges and solutions for resource recovery.

- P. RECOMMENDATION:** Reallocate \$130,000 from Pay-As-You-Go Capital (fund 313) to the County Manager's Office (101.10211).

EXPLANATION: As part of the FY 2010 adopted budget, \$130,000 in ongoing funding was added in the Pay-As-You-Go Capital Fund to support a position to provide assistance in coordinating various capital budget activities. The position itself is in the County Manager's Office. As use of this position has evolved, the responsibilities have been a combination of capital and non-capital related activities, with the level of effort in each area varying over time depending on need and circumstances. Therefore, it is more appropriate to fund the position through the General Fund, providing greater flexibility in fully utilizing the position.

- Q. RECOMMENDATION:** Appropriate \$23,085 from Virginia Department of Environmental Quality (DEQ) State Litter Prevention and Recycling grant funds (101.364903) to the Department of Environmental Services (101.44020) to support litter prevention and recycling programs.

EXPLANATION: DEQ provides annual non-competitive State Litter Prevention and Recycling Grants to support local programs. Grants are funded by a tax on the distribution of beverage containers and distributed based on a formula that includes road mileage and population. The grant will be used in support of Arlingtonians for a Clean Environment and other litter prevention and recycling efforts such as the purchase of litter collection and recycling containers and the preparation and distribution of education and outreach materials.

- R. RECOMMENDATION:** Increase the FY 2012 Rosslyn Business Improvement District Fund (204) appropriation by \$56,559 with funds from FY 2011 unreserved fund balance.

EXPLANATION: The Rosslyn Business Improvement District fund has fund balance in excess of those required by agreement (5%). The appropriated funds will be held in a contingent account within the BID fund to address unanticipated program or administrative expenses.

- S. RECOMMENDATION:** Authorize an additional 0.25 FTE grant-funded position for the Department of Human Services (101.56003) supported by an ongoing grant from the federal Department of Health and Human Services (101.374601) for the period of October 1, 2011 - September 30, 2014.

EXPLANATION: The County Board previously appropriated the first year of funding for the Federal Drug Free Communities Grant in FY 2010 and

authorized a 0.5 FTE grant-funded position for this five-year grant-funded program at the September 2009 meeting. This initiative is funded in each of the five federal fiscal years (FY 2010-FY 2014) at an ongoing level of \$125,000 annually, and is included in the adopted budget. In the FY 2011 federal grant announcement, DHS received express permission to increase the grant-funded 0.5 FTE by an additional 10 hours by re-allocating non-personnel funds for this purpose. This action ensures that the requirements of the federal grant are met and that all appropriate personnel costs are also covered.

- T. RECOMMENDATION:** Appropriate \$150,000 in Urban Area Security Initiative (UASI) grant funding from the District of Columbia Homeland Security and Emergency Management Agency (794.374900) to the regional Urban Area Security Initiative fund (794.91261) to purchase six patient transport all terrain utility vehicles.

EXPLANATION: This is a regional grant the Fire Department is managing to purchase an all terrain utility vehicle for Arlington County, Fairfax County, Prince William County, Loudoun County, the City of Alexandria and the City of Fairfax. The patient transport vehicles are for the movement of patients and attending crew from areas inaccessible by regular medic units, due to some form of barrier such as large gatherings, terrain, disaster debris fields, or areas with limited access such as a railroad track bed. For the most part, these vehicles will be utilized at mass gatherings to deliver EMS care such as special events like the 4th of July, Army 10-miler, and Marine Corps Marathon. In the event of a terrorist incident, the patient transport vehicles will be utilized in a disaster scene either for patient care and transport or for simple logistical movement. For Arlington, this vehicle takes the place of two existing older golf cart type patient transport vehicles that need replacing. Therefore, there should be no additional yearly cost to the County. At the end of the life cycle for this vehicle, the Department will look for a grant to replace it or request funding through the normal budget process.

- U. RECOMMENDATION:** Allocate \$180,870 from Metro (101.91106) to the Department of Environmental Services (101.41103) to expand ART 45 bus route operations per the County Board directive.

EXPLANATION: At the April 16th County Board meeting at which the County Board adopted the FY 2012 budget, direction was given to restructure Arlington Transit (ART) route 45 to provide direct service from Columbia Heights West to the Warren G. Stambaugh Human Services Center at 2100 Washington Boulevard. The cost of this additional service is estimated to be \$205,322 and would be slightly offset by \$24,452 in revenue, for a net total of \$180,870 to be funded from Metro contingency funds.

- V. RECOMMENDATION:** Authorize the conversion of 1.0 Limited Term FTE to 1.0 Permanent FTE in the Department of Environmental Services' FreshAire

program. There would be no additional funds appropriated for this conversion as the position is currently funded in the DES operating budget.

EXPLANATION: The County's FreshAire program has been in place since FY 2008. The existing limited term FTE position is currently funded in the FreshAire budget. The position is responsible for gathering data on utility consumption for all County facilities for analyses of use patterns, trends, and cost savings; collects vehicle use data for analyses; and analyzes community wide energy consumption and greenhouse gas emissions. It is anticipated that this program will continue; and in order to effectively hire qualified staff for the long term sustainability of the program it is recommended that the position be converted to a permanent full time position from its current limited term classification.

W. RECOMMENDATION: Appropriate \$160,000 from additional Transportation Demand Management (TDM) Contributions (101.345002.41150) and \$971,840 in revenue from additional Commuter Store Fees (101.345001.41150) to the Commuter Services program (101.41150).

EXPLANATION: TDM Contribution fees are received from developer/property owners as part of their site plan conditions. In FY 2012 it is anticipated that the County will receive an additional \$160,000 over the adopted FY 2012 budget. This additional TDM revenue will be used for TDM site plan implementation, monitoring and ongoing support to an expanded portfolio of site plan buildings.

Commuter Store fees are collected for the selling of fare media at CommuterDirect.com® and The Commuter Stores®. Since the County has been managing this program there has been a substantial increase in the number of customers utilizing the electronic SmartBenefits program. Washington Metropolitan Area Transit Authority (WMATA) has been transitioning to an all electronic SmartBenefits system which employers use to provide commuter benefits to their employees. CommuterDirect.com and the Commuter Stores are uniquely able to handle the changes brought about by electronic SmartBenefits and as a result have seen a near tripling of customers. This additional revenue supports investments in contract staff, hardware, software and supplies associated with the increased complexity in servicing SmartBenefits customers and the expansion of customer volume. The balance of the additional funding is being used within the program to support regional and local transit information and logistics support and to replace a reduction in State grants.

X. RECOMMENDATION: Appropriate \$7,031 from the Northern Virginia Regional Gang Task Force (NVRGTF) (101.374964) to the Juvenile and Domestic Relations District Court (101.20403) to pay overtime to probation officers who make unannounced home visits to gang-involved and high risk youth through JDR's Probation and Curfew Enforcement (P.A.C.E.) program.

EXPLANATION: NVRGTF has obtained federal grant funds that it is making available to localities to support gang suppression, intervention, and prevention efforts. The P.A.C.E. program provides an intensive supervision regimen for gang-involved and high risk youth who live in Arlington. This increased monitoring helps support parental supervision and police/probation information sharing, while complementing police suppression efforts. Non-compliance with probation rules can also be addressed promptly.

Y. RECOMMENDATION: Appropriate \$831,066 in revenue from Arlington County Public Schools (609.344804.43123) to the Automotive Equipment Fund (609.486011.43123) for the purchase of nine school buses.

EXPLANATION: Arlington County Public Schools requested that the County purchase an additional nine school buses to accommodate school enrollment.

Z. RECOMMENDATION: De-allocate \$448,846 in allocated Affordable Housing Investment Funds (101.456300.91102) to the unallocated portion of the Affordable Housing Investment Fund (101.495130.91102).

EXPLANATION: The Macedonia and Jordan housing projects are now fully constructed and the balance of funds set-aside is no longer required. It is recommended that these allocated AHIF funds be returned to the un-allocated portion of AHIF and they are made available for other AHIF projects the County Board may consider.

AA. RECOMMENDATION: Appropriate \$6,018,000 from Utilities Fund (503) fund balance to the Pay-As-You-Go capital fund (519). In the Pay-As-You-Go capital fund (519) appropriate \$6,018,000 from an increased transfer from the Utilities Fund (503) to capital expenses for:

Water Sewer Non-Expansion (519.43542)

- \$2,710,000 Automated Meter Reading (AMR)
- \$650,000 Water Main Replacement Program
- \$411,000 Four Mile Run Dr. George Mason (20" water main)
- \$250,000 S. Abingdon St Bridge over I-395 (12" water main rehabilitation)
- \$100,000 N. Kenmore St - 5th St. N. to 6th St. N. (water main)
- \$250,000 HVAC system replacement at the Water, Sewer, Streets building

Water Expansion (519.43543)

- \$460,000 Fort Barnard Supply Main

Water Pollution Control Plant Non-Expansion (519.43545)

- \$587,000 Activated Sludge Effluent Line (ASE)
- \$400,000 HVAC system replacement at the Water Pollution Control Plant
- \$200,000 Retaining wall at 2900 S. Eads St.

EXPLANATION: The Utilities Fund ended FY 2011 with budgetary savings due to higher than anticipated water and sewer rate revenue, unanticipated bond premium revenue, lower than anticipated debt service, and miscellaneous personnel and non-personnel savings across its bureaus. A portion of these one-time savings would be reallocated to fund water, sewer, and wastewater capital projects to be executed in FY 2012 / FY 2013.

The AMR project was included in the FY 2011 – FY 2016 CIP. This appropriation of \$2,710,000 will provide a significant portion of the funding required for this project that is expected to be completed in FY 2013. The Water Main Replacement Program was also included in the FY 2011 – FY 2016 CIP. The additional \$650,000 will enable additional projects to be executed in FY 2012 / FY 2013. Four Mile Run Dr. George Mason, S. Abingdon St Bridge over I-395, and N. Kenmore St - 5th St. N. to 6th St. N. are three Water Main Replacement Program projects which have been scheduled for construction in FY 2012. The requested \$411,000, \$250,000, and \$100,000 respectively will meet the balance of the funding requirements for these projects. Finally, the HVAC replacement at Water, Sewer, Streets is funded in part by an ARRA grant. The \$250,000 is for the Utility Fund contribution to the project, which will be completed in FY 2012.

The Fort Barnard supply main project is scheduled for design in FY 2012, and construction in FY 2013. The requested \$460,000 will fund a portion of the project (total estimate is \$1,100,000).

Funding for the Activated Sludge Effluent Line and HVAC projects at the plant were included in prior CIPs in the “WPCP Non-expansion Capital” category. The additional \$587,000 and \$400,000 requested will meet the balance of the funding requirements for these two projects. The ASE project is currently under way. The HVAC project will be executed in FY 2012 / FY 2013.

In March 2010, the Water Pollution Control Plant acquired a property located at 2900 S. Eads St. The \$200,000 appropriation is to evaluate the condition of the retaining wall at this site in FY 2012. Funding for any significant work to the retaining wall will be included in a future budget submission / CIP.

BB. RECOMMENDATION: Appropriate \$669,808 from Utilities Fund (503) fund balance to the Auto Fund (609.43124) for purchase and rehabilitation of vehicles required for the operation of Utility Fund activities.

EXPLANATION: The Utilities Fund requires several vehicles to be repaired and altered for use performing the functions required of the Utilities Fund (e.g.

transport of snow & salt). A few additional vehicles are necessary; including a vacuum truck used in the fall/winter leaf pick-up season.

CC. RECOMMENDATION: Reallocate 3.0 FTEs from Travel & Tourism Promotion Fund (202.71000) to Arlington Economic Development (101.71000).

EXPLANATION: The reallocation of 3.0 FTE positions will support the County Board action taken at the FY 2012 budget adoption which appropriated \$450,000 to Arlington Economic Development to expand marketing and promotion activities relating to Arlington businesses, cultural activities and facilities and to enhance small business activities. The funding allocated by the County Board will be used to expand these programs and activities, as well as fund the positions which provide critical marketing and promotion activities within Arlington Economic Development.

FY 2011 GENERAL FUND SUMMARY - EXPENDITURES, ENCUMBRANCES & REVISED APPROPRIATION

GENERAL FUND OPERATING (101)	REVISED		EXPENDITURES		ENCUMBRANCES		FINAL	
	APPROPRIATION	EXPENDITURES	APPROPRIATION	(POS)	APPROPRIATION	APPROPRIATION		
County Board	1,053,065	970,589	82,476	-	970,589			
County Manager	4,853,420	4,794,489	58,931	-	4,794,489			
Management and Finance	5,695,889	5,528,868	167,021	-	5,528,868			
Human Resources	7,039,477	6,871,082	168,395	-	6,871,082			
Technology Services	14,737,960	14,678,955	59,005	-	14,678,955			
County Attorney	2,889,054	3,967,649	(1,078,595)	-	3,967,649			
Circuit Court	3,333,771	3,163,960	169,811	-	3,163,960			
General District Court	244,693	178,949	65,744	-	178,949			
Juvenile & Domestic Relations Court	5,589,399	5,412,420	176,979	-	5,412,420			
Commonwealth Attorney	3,789,782	3,535,965	253,817	-	3,535,965			
Office of the Magistrate	70,561	66,752	3,809	-	66,752			
Sheriff	36,029,938	34,779,783	1,250,155	-	34,779,783			
Commissioner of Revenue	4,914,253	4,939,890	(25,637)	-	4,939,890			
Treasurer	5,972,163	5,760,487	211,676	-	5,760,487			
Electoral Board	768,529	815,014	(46,485)	-	815,014			
Police	60,958,105	55,240,757	5,717,348	-	55,240,757			
Office of Emergency Management	10,205,507	9,547,696	657,811	-	9,547,696			
Fire	49,771,282	47,907,926	1,863,356	-	47,907,926			
Environmental Services	74,542,867	72,721,915	1,820,952	230,734	72,952,649			
Human Services	115,213,030	109,677,751	5,535,279	-	109,677,751			
Libraries	11,375,807	11,098,860	276,947	-	11,098,860			
Economic Development	3,521,105	3,375,895	145,210	-	3,375,895			
Community Planning, Housing & Development	9,460,650	9,155,982	304,668	-	9,155,982			
Parks, Recreation & Cultural Resources	34,612,986	34,436,830	176,156	-	34,436,830			
Subtotal, Operating Departments	466,643,293	448,628,466	18,014,827	230,734	448,859,200			
Non-Departmental	78,524,714	45,264,283	33,260,431	-	45,264,283			
Debt Service	56,000,000	52,887,275	3,112,725	-	52,887,275			
Regionals	8,089,254	8,021,943	67,311	-	8,021,943			
Metro	24,191,077	21,473,703	2,717,374	-	21,473,703			
Total General Government	633,448,338	576,275,669	57,172,669	230,734	576,506,403			
GENERAL FUND TRANSFERS:								
Travel and Tourism Promotion (202)	247,000	247,000	-	-	247,000			
Automotive Equipment (609)								
Printing (611)	207,699	207,699	-	-	207,699			
General Capital Projects (313)	25,763,873	25,763,873	-	-	25,763,873			
Schools Operating (880)	391,916,061	318,159,176	73,756,885	-	318,159,176			
School Cafeteria (881)								
Schools Community Activities (882)	1,649,085	5,575,855	(5,575,855)	-	5,575,855			
Schools Construction (886)		5,702,479	(4,053,394)	-	5,702,479			
Schools Debt Service Fund (888)		33,238,053	(33,238,053)	-	33,238,053			
Schools Comprehensive Services Act Fund (889)		2,057,605	(2,057,605)	-	2,057,605			
Total Interfund Transfers	419,783,718	390,951,740	28,831,978	-	390,951,740			
Total General Fund Exp and Interfund Transfers	1,053,232,056	967,227,409	86,004,647	230,734	967,458,143			

Other County Funds Summary

The table on the prior page indicates the budget and actual expenditures in FY 2011 for each of the non-General Fund, non-capital other operating funds.

Most other County funds were within budget, with four exceptions.

The Section 8 Fund's revenues and expenditures were \$375,754 over budget due to higher than expected housing assistance payments. These housing assistance payments are fully funded by the Federal Department of Housing and Urban Development.

The Ballston Garage Fund for the Eighth Level exceeded budget by \$57,102 due to unanticipated expenses for garage slab testing. There is sufficient balance in the fund to cover the higher than projected expenses.

The Automotive Equipment Fund exceeded its expenditure budget by \$2,147,645 due to automotive fuel expenditures. These expenditures however, were offset by corresponding revenue in the form of chargebacks to the departments to which fuel was supplied.

The Printing Fund expenses were \$672,373 higher than budgeted due to a higher volume of printing services being provided to departments. The higher expenditures were completely offset by higher than budgeted revenue in the form of chargebacks to the departments for the services provided.

All other funds came in under budget. The following highlights other significant underexpenditures.

Utilities Fund - FY 2011 expenditures in the Utilities Fund were \$5.7 million less than budgeted. This was due to savings of approximately \$2.1 million at the Water Pollution Control Plant for personnel, fuel, and electricity, approximately \$1.3 million in debt service savings, approximately \$1 million in savings in the Water, Sewer, Streets Bureau (primarily for personnel), nearly \$650,000 in savings for the wholesale water purchase, and approximately \$500,000 less than anticipated for overhead and other chargebacks.

Ballston Garage Fund - The Ballston Garage Fund for Levels 1 – 7 ended FY 2011 with lower than budgeted expenditures and higher than anticipated revenues. The fund balance increased by \$1,135,815 due to delay of capital projects from FY 2011 into FY 2012. Additionally, expenditures for debt service were lower than budgeted due to low interest rates paid on the variable rate bonds throughout the entire fiscal year.

CPHD Development Fund - The fund balance for the CPHD Development Fund increased by \$2.8 million in FY 2011. Revenues were \$13.4 million, \$0.5 million over budget due to higher revenue from permitting fees. Expenses were \$10.6 million, \$2.3 million under budget due to staff turnover, hiring lags, and the delayed start of the new County permitting system and delayed implementation scanning older documents.

FY 2011 OTHER OPERATING FUNDS - EXPENDITURES/TRANSFERS, ENCUMBRANCES & REVISED APPROPRIATION

	REVISED APPROPRIATION	EXPENDITURES/ TRANSFERS	PO ENCUMBRANCES	FINAL APPROPRIATION
TRAVEL, TOUR AND PROMO FUND (202)	1,538,498	1,320,891	-	1,320,891
ROSSLYN BUSINESS IMPROVEMENT DISTRICT (204)	2,800,936	2,732,843	-	2,732,843
CRYSTAL CITY BUSINESS IMPROVEMENT DIST. (205)	2,087,604	2,065,530	-	2,065,530
COMMUNITY DEVELOPMENT FUND (206)	3,797,390	1,956,147	-	1,956,147
SECTION 8 (208)	16,776,864	17,152,618	-	17,152,618
UTILITIES OPERATING FUND (503)	81,790,053	76,129,322	8,595	76,137,917
BALLSTON GARAGE (540)	5,226,954	2,698,285	106,970	2,805,255
BALLSTON GARAGE - 8th LEVEL (548)	74,924	132,026	102,029	234,055
CPHD DEVELOPMENT FUND (570)	12,878,183	10,565,927	-	10,565,927
AUTOMOTIVE EQUIPMENT FUND (609)	17,789,508	19,937,153	2,969,134	22,906,287
PRINTING (611)	1,473,417	2,145,790	-	2,145,790
TOTAL OTHER FUNDS	146,234,331	136,836,533	3,186,727	140,023,261

EXPENDITURES FOR FISCAL YEAR ENDING JUNE 30, 2011

GENERAL CAPITAL PROGRAM (FUND 313)	REVISED		UNAPPROPRIATED		FINAL		EXPENDITURES		PO		TOTAL	
	APPROPRIATION	REVENUES	REVENUES	APPROPRIATIONS	APPROPRIATIONS	ENCUMBRANCES	ENCUMBRANCES	PROJECTS	CARRYOVER	PROJECTS	CARRYOVER	
CABLE TV (13002)	1,877,708		950,509	2,828,217	372,115	-	2,456,102		2,456,102		2,456,102	
DTS (13003, 13301)	6,455,825		6,455,825	6,455,825	3,551,869		2,681,099		2,681,099		2,681,099	
DES - Transportation (43501, 11-28)	21,351,278		5,851,573	27,202,851	11,417,310	28,264,002	(12,478,461)		15,785,541		15,785,541	
DES - Government Facilities (43563)	9,970,290			9,970,290	4,895,296	1,089,276	3,985,718		5,074,994		5,074,994	
DES - Facilities Maintenance (43564)	5,516,046			5,516,046	1,949,235	278,070	3,288,741		3,566,811		3,566,811	
DES - Environmental Planning (44001)	1,423,044			1,423,044	42,860	144,396	1,235,788		1,380,184		1,380,184	
DHS - Information Services Bureau (54105)	13,012			13,012			-		-		-	
AED - Real Estate Development (71004)	910,644			910,644	12,636		898,008		898,008		898,008	
CPHD - Columbia Pike (72106)	3,169,258			3,169,258	839,037	21,290	2,308,931		2,330,221		2,330,221	
CPHD - Neighborhood Conservation (72301, 72304)	701,367			701,367	528,489	8,957	163,921		172,878		172,878	
PRCR (80001, 82002)	13,086,297		391,158	13,477,455	9,017,416	1,054,934	3,405,105		4,460,039		4,460,039	
Regionals / Non-Department (91102-6)	19,277,281		28,350	19,305,631	2,908,976	31,195	16,365,460		16,396,655		16,396,655	
TOTAL GENERAL CAPITAL PROGRAM	83,752,050		7,221,590	90,973,640	35,548,251	31,114,977	24,310,412		55,425,389		55,425,389	

COUNTY BOND, IDA AND UTILITY FUND CAPITAL PROJECTS (FUND 314-333, 519, 543-546)	REVISED		UNAPPROPRIATED		FINAL		EXPENDITURES		PO		TOTAL	
	APPROPRIATION	REVENUES	REVENUES	APPROPRIATIONS	APPROPRIATIONS	ENCUMBRANCES	ENCUMBRANCES	PROJECTS	CARRYOVER	PROJECTS	CARRYOVER	
STREET AND HIGHWAY (FUND 314)	10,896,877			10,896,877	5,546,520	1,733,354	3,617,003		5,350,357		5,350,357	
COMMUNITY CONSERVATION (FUND 316)												
CPHD	9,511,917			9,511,917	5,799,100	444,553	3,268,264		3,712,817		3,712,817	
DES	5,479,088			5,479,088	918,265	276,613	4,284,210		4,560,823		4,560,823	
Fund 316 Total	14,991,005			14,991,005	6,717,365	721,166	7,552,474		8,273,640		8,273,640	
GOVERNMENT FACILITY (FUND 317)	54,012			54,012	37,533	7,616	8,863		16,479		16,479	
UTILITIES - CONSTRUCTION (FUND 519)												
DES Water & Sewer Non-Expansion - 43542	18,134,517		19,805	18,154,322	6,900,237	1,727,489	9,526,596		11,254,085		11,254,085	
DES Water & Sewer Expansion - 43543 & 43544	32,941,722		181,968	33,123,690	3,221,680	1,659,565	28,242,445		29,902,010		29,902,010	
DES WPCP Expansion - 43541	15,181,174		6,601,625	21,782,799	17,652,996	2,895,489	1,234,314		4,129,803		4,129,803	
DES WPCP Non-Expansion - 43545	8,147,580		6,608	8,154,188	2,511,642	427,978	5,642,548		6,642,548		6,642,548	
Fund 519 Total	74,404,993		6,810,006	81,214,999	30,286,555	6,710,521	44,217,923		50,928,444		50,928,444	
STORMWATER MANAGEMENT FUND (FUND 321)	17,713,467		171,435	17,884,902	5,684,591	521,022	11,679,289		12,200,311		12,200,311	
PARKS AND RECREATION (FUND 324)	32,625,844			32,625,844	23,488,027	8,891,850	245,967		9,137,817		9,137,817	
FIRE STATION BOND (FUND 326)	6,168,691			6,168,691	2,087,205	266,507	3,814,979		4,081,486		4,081,486	
LIBRARY BOND (FUND 329)	1,152,019			1,152,019	471,691	116,841	563,487		680,328		680,328	
TRANSPORTATION CAPITAL FUND (FUND 331)	60,362,608		2,779,287	63,141,895	22,468,338	7,901,542	32,772,015		40,673,557		40,673,557	
TRANSIT FACILITIES (FUND 333)	12,707,379			12,707,379	5,252,786		7,454,593		7,454,593		7,454,593	
IDA BONDS (FUND 340)	11,850,000			11,850,000	3,746,542	1,029,823	7,073,635		8,103,458		8,103,458	
WATER DISTRIBUTION (FUND 525)	4,000,000			4,000,000	92,071	2,450	3,905,479		3,907,929		3,907,929	
SANITARY SEWER BOND (FUND 528)	13,210,165			13,210,165	3,234,492	9,794,993	180,680		9,975,673		9,975,673	
WASTE TREATMENT PLANT (FUND 530)	45,504,627			45,504,627	29,664,206	7,000,998	8,839,423		15,840,421		15,840,421	
EMERGENCY COMMUNICATIONS CENTER (546)	8,374,915			8,374,915	6,481,097	1,313,272	580,546		1,893,818		1,893,818	
TOTAL COUNTY BOND, IDA & UTILITIES CAPITAL	314,016,602		9,760,728	323,777,330	145,259,019	46,011,955	132,506,356		178,518,311		178,518,311	

FOOTNOTES AND EXPLANATORY COMMENTS:

- ¹ Internal Financing expenditures could include fund transfers, paygo and expenditure credits.
 - (1) Modified appropriation is current year budget (Paygo) +carryover from previous fiscal year+supplemental appropriation (such as bond sale) made during the year
 - (2) Unappropriated revenues recommendation included in close-out board report.
 - (3) Incomplete projects is the total of the revised appropriation minus expenditures and encumbrances.
- Reference: Financial Reports Pre-Audit

FY 2011 INCOMPLETE PROJECTS LIST

FUND / DEPARTMENT / PROJECT	<u>EXPENDITURES</u>	<u>REVENUES</u>	<u>NET CARRY</u>
General Fund:			
County Board			
Historical County Board Meetings on Web	7,500		7,500
subtotal	7,500	-	7,500
County Manager's Office			
USS Arlington Dedication	50,000		50,000
Fair Housing Study - FY 2013	50,000		50,000
Resident Satisfaction Survey	50,000		50,000
subtotal	150,000	-	150,000
Human Resources			
Onsite Health Clinic	150,000		150,000
Actuarial Review and Analysis	50,000		50,000
subtotal	200,000	-	200,000
Department of Technology Services			
Oracle iSourcing Licenses	57,000		57,000
Renewal of Comcast Cable Franchise Agreement - consultant services	190,000		190,000
Pilot Solution for Collaboration and Workflow Software	175,000		175,000
County Desktop Computer Monitoring and Upgrade/Patch Installation	206,800		206,800
County Network Security Testing and System Configuration	244,400		244,400
County Email System Migration to Office 365	91,800		91,800
Consultant services - Integration Resource for Parking Enforcement, Collection, and Paid Parking Technology	197,400		197,400
subtotal	1,162,400	-	1,162,400
Circuit Court			
SSN Redaction Project Begun in FY 2011	171,861		171,861
Project Management and Technical Consultant for Paperless System	159,800		159,800
subtotal	331,661	-	331,661
Juvenile & Domestic Relations Court			
2009 Earmark Grant	77,184	77,184	-
Regional Gang Task Force--Adult Reentry Program (OAR)	13,000	13,000	-
Regional Gang Task Force--Arlington GTF Coordinator Salary	17,519	17,519	-
subtotal	107,703	107,703	-
Police Department			
Public Safety Network Integration	65,000		65,000
Wearing Apparel and Equipment for New Recruits	67,274		67,274
SWAT Equipment Needs	67,274		67,274
Recovery JAG Grant	4,931	4,931	-
FY 2009 Armored Vehicle Grant	262,237	262,237	-
FY 2011 DMV Grant	2,267	2,267	-
FY 2009 Regular JAG Grant	25,415	25,415	-
FY 2010 Regular JAG Grant	28,500	28,500	-
FY 2009 Buffer Zone Grant	170,403	170,403	-
FY 2010 Buffer Zone Grant	172,000	172,000	-
subtotal	865,301	665,753	199,548
OEM			
Hazardous Mitigation Grant	76,193	76,193	-
Exercise and Training Grant	19,181	19,181	-
National Incident Management Grant (NIMS)	84,071	84,071	-
Volunteer Management Grant 5D	71,374	71,374	-

FY 2011 INCOMPLETE PROJECTS LIST

FUND / DEPARTMENT / PROJECT	<u>EXPENDITURES</u>	<u>REVENUES</u>	<u>NET CARRY</u>
Metropolitan Medical Response System	185,461	185,461	-
Citizen Corps Grant	15,340	15,340	-
Regional Planner Grant	115,475	115,475	-
Northern Virginia Emergency Response System	20,369	20,369	-
subtotal	587,464	587,464	-
Fire Department			
Fire Programs Grant	168,480	168,480	-
VA DCJS Bomb Squad Grant	156,168	156,168	-
Equipment Storage	25,000		25,000
subtotal	349,648	324,648	25,000
Sheriff's Office			
State Criminal Alien Assistance Program (SCAAP)	884,018	884,018	-
subtotal	884,018	884,018	-
Department of Environmental Services			
CMAQ Grant-Commuter Services	627,744	627,744	-
TDM Grant: Distance Learning - Commuter Services	126,328	126,328	-
ARRA Grant-FreshAire	202,089	202,089	-
FreshAire FY 2011 Remaining Balances	354,877		354,877
Trades Center Soil Study	136,405		136,405
Safety Assessment and Remediation	75,000		75,000
Fuel Surcharge on Refuse Collection Contracts	109,200		109,200
Community Energy Plan Implementation	280,000		280,000
Snow Removal Equipment	90,000		90,000
Security Cameras at Trades Center	42,500		42,500
Multi-space Parking Meters (near Long Bridge Park & other non-metered areas)	167,200	107,945	59,255
subtotal	2,211,343	1,064,106	1,147,237
Department of Human Services			
Federal Drug Free Community Grant	28,834	28,834	-
Federal New Freedom Funds for Door thru Door escorted transportation program for seniors attending health care appointments	242,073	242,073	-
Regional Older Adult Facilities Mental health Support Program (RAFT) - specialized geriatric mental health services to divert and/or return individuals from Piedmont Geriatric Hospital.	20,133	20,133	-
Cherrydale Lease Funding allocated for a medication assistance initiative.	71,202	71,202	-
Substance Abuse State funds - underexpenditure in Outpatient Program to be used for anticipated FY 2012 shortfall in residential substance abuse services	55,484	55,484	-
Federal HIDTA funds for substance abuse treatment services for jail inmates.	54,252	54,252	-
State Substance Abuse funding for ongoing HIV education and prevention activities.	113,160	113,160	-
Mental Health Magistrate funding - services to keep people with serious mental illness out of the criminal justice system	125,090	125,090	-
State funding for re-entry services for persons released from psychiatric hospitals.	45,153	45,153	-
State funding for a pilot program to provide medication and other items to homeless individuals receiving mental health services.	23,969	23,969	-
Client-specific discharge assistance funding awarded through the Regional Management Group.	77,403	77,403	-
State funding for residential crisis stabilization services for mental health clients.	161,476	161,476	-
State funding for medication needs for mental health clients discharged from state hospitals.	570,048	570,048	-

FY 2011 INCOMPLETE PROJECTS LIST

FUND / DEPARTMENT / PROJECT	<u>EXPENDITURES</u>	<u>REVENUES</u>	<u>NET CARRY</u>
Mental Health Law Reform grant funding for activities and enhancements relating to crisis intervention.	65,568	65,568	-
Mental Health Peer Support project	10,273	10,273	-
Crisis stabilization funding to meet food, clothing and shelter needs of mental health clients	13,348	13,348	-
Discharge Assistance Program - client specific State funding	47,201	47,201	-
HUD ARRA funding for Homelessness Prevention and Rapid Rehousing program - direct federal funding	57,450	57,450	-
HUD ARRA funding for Homelessness Prevention and Rapid Rehousing program - federal funding passed through the state	27,710	27,710	-
Mary Marshall Assisted Living Facility - balance of funding from the Virginia General Assembly for development and construction.	425,000	425,000	-
NACCHO Grant for outreach, recruitment and training of volunteers needed during a public health emergency	2,613	2,613	-
Urban Area Security Initiative Grant for emergency preparedness operations	73,450	73,450	-
DeBeaumont Foundation grant for vaccinations	5,000	5,000	-
Parent Infant Education Program - Part C funding	258,479	258,479	-
Parent Infant Education Program - ARRA funding	66,828	66,828	-
H1N1 grant for vaccine information registration into State system and consultant for emergency preparedness	43,439	43,439	-
subtotal	2,684,636	2,684,636	-
Department of Libraries			
Matching Book Funds	50,000		50,000
Software Upgrade Required for the Integrated Library System	45,000	-	45,000
subtotal	95,000	-	95,000
Economic Development			
BRAC carryover for BRAC transition center grant (VNDIA State grant)	40,734	40,734	-
BRAC carryover support salaries for BRAC Center staff (Federal OEA Grant)	98,194	98,194	-
Consultant Services - Review of Proposed Black Box Theatre in Virginia Square Based on Existing Site Plan Conditions	25,000		25,000
Columbia Pike Cultural Site - Consultant Concept Planning	25,000		25,000
Reciprocity Project to modify Virginia Bar rules to allow lawyers to practice in DC and Virginia	25,000		25,000
subtotal	213,928	138,928	75,000
Dept. of Community Planning, Housing & Dev.			
Housing database system upgrade	55,000	-	55,000
Capacity building - Buyers and Renters Arlington Voice (BRAVO)	10,000	-	10,000
Four Mile Run - Redevelopment Study	250,000		250,000
Neighborhood Conservation Program micro projects	100,000		100,000
Historic Preservation Study - Reeves property	48,790		48,790
Civil War Sesquicentennial Committee	16,500	3,900	12,600
Community Services Block Grant	14,442	14,442	-
subtotal	494,732	18,342	476,390
Dept. of Parks, Recreation & Cultural Resources			
Four Mile Run - Survey and Title Work	35,000		35,000
Artisphere	950,000		950,000
Sister City matching grant	10,000		10,000
Arts Matching Grant Program	30,000		30,000
Non-personnel Expense Support for Capital Projects Implementation	87,600		87,600
Safety Assessment and Remediation	75,000		75,000
National Recreation and Park Association (NRPA) Grant	24,023	24,023	-

FY 2011 INCOMPLETE PROJECTS LIST

FUND / DEPARTMENT / PROJECT	<u>EXPENDITURES</u>	<u>REVENUES</u>	<u>NET CARRY</u>
National Park Service's Conservation and Interpretation Section American Battlefield Protection Program Grant	60,000	60,000	-
subtotal	1,271,623	84,023	1,187,600
Non-Departmental			
Columbia Pike Land Use and Housing Study Project (Year 2).	410,000	-	410,000
100 Homes Program Challenge Grant	500,000		500,000
Four Mile Run Study	500,000		500,000
Consultant Contingent	500,000		500,000
Recruitment - Diversity Outreach	50,000		50,000
County Manager's Contingent	450,000		450,000
Electricity and Fuel Cost Contingent	200,000		200,000
subtotal	2,610,000	-	2,610,000
GENERAL FUND TOTAL	14,226,957	6,559,621	7,667,336
TRAVEL AND TOURISM FUND TOTAL	200,280	-	200,280
COMMUNITY DEVELOPMENT FUND TOTAL	1,875,749	1,875,749	-
Automotive Equipment Fund:			
Solid Waste Vehicles	680,223		680,223
Water Sewer Streets Vehicles	713,739		713,739
Parks Vehicles	124,018		124,018
Fire Department Vehicles	776,131		776,131
Automotive Equipment Bureau Facility Improvements	420,000		420,000
AUTOMOTIVE EQUIPMENT FUND TOTAL	2,714,111	-	2,714,111
Urban Area Security Initiative Fund:			
UASI Regional 2008 License Plate Reader Grant	2,409,154		2,409,154
UASI Regional Patient Tracking Grant	1,137,120		1,137,120
UASI Regional Bomb Squad Enhancements Grant	683,984		683,984
UASI Regional Bob Team Sustainment Grant	160,000		160,000
UASI Regional Self Contained Breathing Apparatus	75,000		75,000
URBAN AREA SECURITY INITIATIVE FUND TOTAL	4,465,258	-	4,465,258
TOTAL OTHER FUNDS:	9,255,398	1,875,749	7,379,649
GRAND TOTAL ALL FUNDS:	23,482,355	\$8,435,370	\$15,046,985

**ARLINGTON COUNTY, VIRGINIA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2011
(Unaudited)**

Revenues	982,678,473	
Expenditures	958,826,957	
Excess of revenues and other financing sources over expenditures and transfers out		23,851,516
Fund Balance July 1, 2010		136,903,129
Fund Balance June 30, 2011		
<u>Restricted for:</u>		
Seized Assets	2,385,573	
<u>Committed to:</u>		
Self insurance Reserve	5,000,000	
Operating Reserve	40,192,725	
FY 2012 Budget	16,097,942	
Affordable Housing Investment Fund (assigned to projects)	19,163,965	
Schools	32,064,816	
FY 2011 Encumbrances	230,734	
<u>Assigned to:</u>		
Additional Funding to Operating Reserve	10,048,181	
Affordable Housing Investment Fund (unassigned to projects)	3,717,920	
Budget Stabilization & Safety Net Contingent	1,383,036	
Metro & Waste-to-Energy Set-asides	1,550,000	
Master Lease	2,537,394	
One-time Compensation Adjustments	1,897,170	
Incomplete projects	7,667,336	
Capital projects	16,817,853	
Fund Balance June 30, 2011		<u><u>160,754,645</u></u>