

MINUTES FOR APPROVAL

Attached for County Board consideration for approval are the minutes of the meeting dates listed below:

November 29, 2011	Work Session with the Arlington General Assembly
November 30, 2011	Work Session with the Arlington School Board
December 20, 2011	Closed Session
January 2, 2012	Organizational Meeting
January 10, 2012	Work Session with County Manager Regarding Employee Compensation
January 10, 2012	Closed Meeting
January 17, 2012	Closed Meeting
January 17, 2012	Work Session with County Manager Regarding Signs
January 31, 2012	Work Session with County Manager Regarding Management and Planning Work Plan
February 7, 2012	Work Session with the Civic Federation
February 8, 2012	Work Session with County Manager Regarding the Columbia Pike Neighborhoods Plan-Policy Framework

February 8, 2012	Work Session with County Manager Regarding the Manager's Proposed FY 2013 Budget
February 16, 2012	Budget Work Session
February 21, 2012	Budget Work Session
February 21, 2012	Budget Work Session
February 28, 2012	Budget Work Session
March 1, 2012	Budget Work Session
March 6, 2012	Budget Work Session

Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, November 29, 2011, at 10:11 a.m.

PRESENT: CHRISTOPHER ZIMMERMAN, Chairman
MARY HUGHES HYNES, Vice Chairman
BARBARA A. FAVOLA, Member
JAY FISETTE, Member
J. WALTER TEJADA, Member

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WORK SESSION WITH THE ARLINGTON GENERAL ASSEMBLY

The Board held a Work Session from 10:11 a.m. to 11:31 a.m. with the Arlington General Assembly regarding the 2012 Legislative Package.

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ADJOURNMENT

Without objection, at 11:31 a.m., the meeting was adjourned.

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CHRISTOPHER ZIMMERMAN, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Wednesday, November 30, 2011, at 4:42 p.m.

PRESENT: CHRISTOPHER ZIMMERMAN, Chairman
MARY HUGHES HYNES, Vice Chairman
BARBARA A. FAVOLA, Member
JAY FISETTE, Member
J. WALTER TEJADA, Member

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WORK SESSION WITH THE ARLINGTON SCHOOL BOARD

The Board held a Work Session from 4:42 p.m. to 6:40 p.m. with the Arlington School Board regarding Schools/County collaboration.

A motion was made by CHRISTOPHER ZIMMERMAN, Member, seconded by MARY HYNES, Chair to adopt the Criteria for Consideration of Arlington County Facilities & Land in Arlington Public Schools' Capacity Planning Process. The motion was adopted by a vote of 5 to 0, the voting recorded as follows: CHRISTOPHER ZIMMERMAN, Chair - Aye, MARY HYNES, Vice Chairman - Aye, BARBARA A. FAVOLA, Member - Aye, JAY FISETTE, Member - Aye, J. WALTER TEJADA, Member - Aye. [Clerk's note: as set forth in the document entitled "Criteria for Consideration of Arlington County Facilities & Land in Arlington Public Schools' Capacity Planning Process" attached for the public record to these minutes.]

Criteria for Consideration of Arlington County Facilities & Land in Arlington Public Schools' Capacity Planning Process

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ADJOURNMENT

Without objection, at 6:40 p.m., the meeting was adjourned.

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CHRISTOPHER ZIMMERMAN, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

CRITERIA FOR CONSIDERATION OF ARLINGTON COUNTY FACILITIES & LAND IN ARLINGTON PUBLIC SCHOOLS' CAPACITY PLANNING PROCESS

Arlington County and Arlington Public Schools have a long tradition of working together to solve problems, with a focus on creative solutions that take into account the needs of both students and the broader Arlington community. In fall 2009, the County Board and School Board reaffirmed the commitment to collaboration, which includes a policy that both organizations will, "collaborate proactively and systematically in the interests of maximizing the efficient use of community resources and building space to help provide all residents of Arlington access to efficient services and community-based programs. The County and Schools endorse the joint development and use of environmentally sustainable facilities whenever it is in the best interests of both entities and of the community."

In the spirit of the collaboration policy, the County and Schools support the evaluation of the potential use of County facilities to address the enrollment growth and capacity challenges Schools currently face, particularly where such a solution would provide mutual benefits to Schools and the broader County population. To that end, the County and Schools support the following criteria to be used in consideration of County facilities.

Joint Space Philosophy

- Because facilities are held and controlled by both the County and Schools, both should openly assess operational needs reflected in shortages and excess space of different types to find opportunities, where feasible, for efficient shared use.

Services

- Services provided to County residents will continue at a comparable or greater level. Examples of factors to be considered in use of County properties include:
 - o Appropriateness of current uses to, or synergies that could be created by co-location with a Schools use
 - o number of current users & types of programs,
 - o square footage currently in use on a regular basis,
 - o specialized space / square footage needed to support existing programming (e.g., studio, gym or kitchen space)

Other Policy Areas

- Any permanent solution will respect the County's articulated goals in open / green space, affordable housing, historic preservation, land use, transportation, smart growth, and energy and environmental goals, among others. Examples of factors to be considered in use of County properties include but are not limited to:
 - o Access to major / minor arterial streets and traffic impacts on surrounding community
 - o Consistency with neighborhood land use and development plans

- Given that both County and Schools needs can change dramatically over the life of any facility, planning, design, and construction should deliberately address long-range flexibility for both organizations.

Financial

- Any solution should be cost-effective, yielding economies of scale for both organizations.
- Any solution should consider existing CIP and other financial commitments.
- An estimate of operating costs and future maintenance capital costs for both County and Schools of any solution should be developed and presented to both Boards.

The County and Schools look forward to working collaboratively in the near-term and through Schools' processes and the County's Public Facilities Review Committee process as projects get closer to implementation.



County Board Chairman

Nov. 30, 2011



School Board Chairman

11/30/11

A Special Meeting for a Closed Meeting of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, December 20, 2011, at 1:34 p.m.

PRESENT: CHRISTOPHER ZIMMERMAN, Chairman
MARY HUGHES HYNES, Vice Chairman
*BARBARA A. FAVOLA, Member
JAY FISETTE, Member
J. WALTER TEJADA, Member

*arrived at 1:36 pm and left at 5:56 p.m.

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CLOSED MEETING

On a motion by Mr. Zimmerman, seconded by Ms. Hynes and carried by a vote of 4 to 0 with one absent, the voting recorded as follows: Mr. Zimmerman – Aye, Ms. Hynes – Aye, Ms. Favola – Absent, Mr. Fisetete - Aye, and Mr. Tejada-Aye, the Board met in a closed meeting from 1:34 p.m. to 6:15 p.m., as authorized by Virginia Code sections 2.2-3711.A.1, for the purpose of discussing personnel matters.

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CERTIFICATION OF CLOSED MEETING DISCUSSIONS

On a motion by Mr. Zimmerman, seconded by Ms. Hynes and carried by a vote of 5 to 0 by roll call, the voting recorded as follows:

<u>Member</u>	<u>Vote</u>
Mr. Zimmerman	Aye
Ms. Hynes	Aye
Ms. Favola	Absent
Mr. Fisetete	Aye
Mr. Tejada	Aye

the Board certified that to the best of each member's knowledge that only public business matters lawfully exempted from open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered by the Board.

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ADJOURNMENT

Without objection, at 6:15 p.m., the meeting was adjourned.

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CHRISTOPHER ZIMMERMAN, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

An Organizational Meeting of the County Board of Arlington County, Virginia, held in Room 307 of 2100 Clarendon Boulevard thereof on Saturday, January 2, 2012, at 11:00 a.m.

PRESENT: MARY HYNES, Chair
J. WALTER TEJADA, Vice Chairman
JAY FISETTE, Member
CHRISTOPHER ZIMMERMAN, Member

ALSO PRESENT: BARBARA DONNELLAN, County Manager
STEPHEN MacISAAC, County Attorney
HOPE L. HALLECK, Clerk

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1. ELECTION OF CHAIRMAN

On a motion by CHRISTOPHER ZIMMERMAN, Member and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board elected Ms. Hynes as Chairman of the County Board for calendar year 2012.

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2. ELECTION OF VICE CHAIRMAN

On a motion by JAY FISETTE, Member and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board elected Mr. Tejada as Vice Chairman of the County Board for calendar year 2012.

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3. ADOPTION OF CALENDAR YEAR 2012 COUNTY BOARD MEETING SCHEDULE

On a motion by J. WALTER TEJADA, Vice Chairman, seconded by CHRISTOPHER ZIMMERMAN, Member and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board adopted the 2012 meeting schedule. [Clerk's note: as set forth in the document entitled "Addendum 1-2-12-A – Meeting Schedule" attached for the public record to these minutes.]

Addendum 1-2-12-A – Meeting Schedule

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4. ADOPTION OF CALENDAR YEAR 2012 COUNTY BOARD MEETING PROCEDURES

On a motion by JAY FISETTE, Member, seconded by J. WALTER TEJADA, Vice Chairman and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board adopted the meeting procedures for 2012. [Clerk's note: as set forth in the document entitled "Addendum 1-2-12-B – Meeting Procedures" attached for the public record to these minutes.]

Addendum 1-2-12-B – Meeting Procedures

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5. ADOPTION OF CALENDAR YEAR 2012 PROCEDURES FOR BUDGET AND TAX RATE(S) PUBLIC HEARINGS

On a motion by J. WALTER TEJADA, Vice Chairman, seconded by JAY FISETTE, Member and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board adopted the following Resolution adopting the Calendar Year 2012 County Board Meeting Procedures for the Annual Budget and Tax Rate(s) Hearings:

BE IT RESOLVED that the County Board of Arlington, Virginia, hereby adopts the following meeting procedures for the Annual Budget and Tax Rate(s) Hearings of the County Board in Calendar Year 2012:

**2012 MEETING PROCEDURES
COUNTY BOARD ANNUAL BUDGET AND TAX RATE(S) HEARINGS**

1. Each public hearing begins at 7:00 p.m. If necessary, the hearing may be recessed at 11:00 p.m. to the following evening at 7:00 p.m. to hear those who have signed up to speak but have not yet been heard. However, the County Board may decide to continue the hearing later than 11:00 p.m., and may recess the hearing to such time and place as the Board decides at the time of recess.
2. An advanced sign-up procedure will be used for each hearing. Individuals may use a webform at the County website at www.arlingtonva.us/cbo, call 703-228-3130 or visit the County Board Office (or such other sites as may be available and advertised) for assistance in signing-up to speak. Citizens will be able to sign-up in advance beginning at 8:00 am 5 business days before each hearing date. Advanced sign-up will close at 5 pm the day before each hearing.
3. Individuals may sign-up to speak for two-minutes or three-minutes. Those who wish to present longer statements for the record may do so by submitting them in writing to the Clerk (see #8 below). All two-minute speakers will be called first, in numerical order; three-minute speakers will be called second, in numerical order. Upon sign-up, an automatic number will be assigned to each speaker stating the order in which their name will be called at the hearings. Lists of names will be posted on the County website in advance of the hearings. Advanced sign-up is on a first-come, first-served basis. Speakers may cancel reservations by calling the County Board Office by 5 p.m. the day before the scheduled hearing.
4. Individuals may also sign-up to speak the evening of the hearings. All speaker slips must be submitted to the Clerk by 8:00 p.m. on the first night of the hearings; no slips will be accepted after that time. Sign-up is on a first-come, first served basis.
5. Order of Speakers: All two-minute, advance sign-up speakers will be called first in numeric order followed by 2-minute, day-of sign-up speakers. Next, all 3-minute advanced sign-up speakers will be called in numeric order followed by 3-minute day-of sign-up speakers.
6. Repetitious testimony is discouraged.
7. Speakers may not donate time to others; the name of the person written on the slip must be the person presenting testimony.

- 8. Those wishing to submit written statements in lieu of oral presentations may do so at any time, except that citizens who wish Board members to receive written statements in time for the public hearing must submit those statements to the County Board Office no later than three working days before the hearing.
- 9. When written statements are provided, the Board requests eight copies. All written statements (letters, emails or copies of testimony) are a matter of public record. They are available to the public and the media in the County Board Office.

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6. ADOPTION OF CALENDAR YEAR 2012 TIE BREAKER RESOLUTION

On a motion by CHRISTOPHER ZIMMERMAN, Member, seconded by J. WALTER TEJADA, Vice Chairman and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board adopted a Calendar Year 2012 Tie Breaker Resolution which reads as follows:

BE IT RESOLVED that the Arlington County Board determines that there shall not be a tie breaker whose duty it would be to cast the deciding vote in the case of a tie vote of the members of the Arlington County Board during calendar year 2102.

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7. APPOINTMENTS

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A. REGIONAL AND OTHER APPOINTMENTS

On a motion by MARY HYNES, Chair and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board made the following appointments:

COUNCIL OF GOVERNMENTS – (for terms expiring December 31, 2012)

Reappoint

Boards

Walter Tejada	Board of Directors
Christopher Zimmerman	National Capital Region Transportation Planning
Jay Fiset	Metropolitan Washington Air Quality Committee Committees
Jay Fiset	Climate Energy and Environment Policy Committee
(Vacant *)	Chesapeake Bay and Water Resources Policy Committee
Walter Tejada	Human Services and Public Safety Policy Committee
Mary Hynes	Region Forward Coalition

NORTHERN VIRGINIA REGIONAL COMMISSION – (for terms expiring December 31, 2012 – 2 seats)

Reappoint

Jay Fiset
(Vacant *)

NORTHERN VIRGINIA TRANSPORTATION COMMISSION – (for terms expiring
December 31, 2012 – 3 seats)

- Reappoint** Jay Fiset and designate as the Virginia Railway Express Operations Board alternate appointee from Arlington
- Mary Hynes and designate as the Washington Metropolitan Area Transit Authority appointee from Arlington (for a term expiring December 31, 2012 – one seat)
- Christopher Zimmerman and designate as the Virginia Railway Express Operations Board appointee from Arlington (for a term expiring December 31, 2012 – one seat)

* Vacant until April 2012 when a new Board member is elected.

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B. ADVISORY GROUP CHAIRMAN AND OTHER APPOINTMENTS

On a motion by MARY HYNES, Chair and carried by a vote of 4 to 0, the voting recorded as follows: MARY HYNES, Chair - Aye, J. WALTER TEJADA, Vice Chairman - Aye, JAY FISETTE, Member - Aye, CHRISTOPHER ZIMMERMAN, Member - Aye, the Board made the following appointments:

Citizens Advisory Commission on Housing

Designate Holly Bray as Chairman

Civil Service Commission

Designate Patrick Murphy as Chairman

Disability Advisory Commission

Designate David Peterson as Chairman

Economic Development Commission

Designate Marty Almquist as Chairman
Bryant Monroe as Vice Chairman

Emergency Preparedness Advisory Commission

Designate Christopher Essig as Chairman

Environment and Energy Conservation Commission (E2C2)

Designate Shannon Cunniff as Chairman

Equal Employment Opportunity Advisory Commission

Designate Roland Watkins as Chairman

Fiscal Affairs Advisory Commission

Designate Sue Robinson as Chairman

Human Rights Commission

Designate Kitty Clark Stevenson as Chairman

Information Technology Advisory Commission

Designate Joe Pelton as Chairman

Neighborhood Traffic Calming Committee

Designate Kevin Sweeney as Chairman

Park and Recreation Commission

Designate Paul Holland as Chairman

Partnership for Children, Youth and Families

Designate Barbara Gomez as Chairman
LaVeta Hayes Charity as Vice Chairman

Tenant-Landlord Commission

Designate Kirit Mookerjee as Chairman

Urban Forestry Commission

Designate Dean Amel as Chairman

*Chairman designations are effective January 2, 2012 through December 31, 2012.

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8. CHAIRMAN'S ADDRESS

Ms. Hynes addressed the audience about County initiatives for 2012. A copy of the Chairman's remarks are on file in the official Clerk's Folder for the January 2, 2012 Organizational Meeting.

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9. REMARKS BY BOARD MEMBERS

The Vice Chairman and each Board member addressed the audience about their plans for 2012. A copy of each Board member's remarks are on file in the official Clerk's Folder for the January 2, 2012 Organizational Meeting.

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10. CONCLUDING ACTIVITIES

There were no concluding activities.

11. ADJOURNMENT

Without objection, at 11:55 a.m. the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

**CALENDAR YEAR 2012
COUNTY BOARD MEETING SCHEDULE**

BE IT RESOLVED that the County Board of Arlington, Virginia, hereby adopts the following meeting schedule for Calendar Year 2012:

Date	Type	** Recessed Meetings	County Holidays/Conferences * Holidays in bold
Monday, January 2	Organizational Meeting, 11 a.m.		Sun., Jan. 1 New Years Day Mon., Jan. 16 MLK Birthday
Saturday, January 21	* Regular Meeting	Tues., January 24	
Saturday, February 11	Regular Meeting	Tues., February 14	Fri., Feb. 9 VML/VACo Leg Day, Richmond Mon., Feb. 20 President's Day
Saturday, March 10	Regular Meeting	Tues., March 13	Sat., March 3-7 NACo Legislative Conference
Tues. March 20 --Board Room 307	Budget Hearing, 7 pm		
Thursday, March 22 --Board Room 307	Tax Rate Hearing, 7 pm		
Saturday, April 21	Regular Meeting	Tues., April 24	
Saturday, May 19	Regular Meeting	Tues., May 22	Mon., May 28 Memorial Day
Saturday, June 16	Regular Meeting	Tues., June 19	
Saturday, July 21	Regular Meeting	Tues., July 24	Wed., July 4 Independence Day Fri., July 13-17 NACo Conference
August – No Meetings			Wed., August County Fair
Saturday, September 15	Regular Meeting	Tues., September 18	Mon., Sept 3 Labor Day Sun., Sept. 22-25 VML Conference
Saturday, October 20	Regular Meeting	Tues., October 23	Mon., Oct. 8 Columbus Day Sun., Oct 7-10 ICMA Conference
Saturday, November 17	Regular Meeting	Tues., November 27	Sun., Nov.11-13 VACo Annual Conf. Sun., Nov. 11 Veteran's Day Thurs., Nov 22-23 Thanksgiving
Saturday, December 8	Regular Meeting	Tues., December 11	Mon., Dec. 24 Christmas Eve

* Regular Meetings begin with Public Comment at 8:30 am followed no earlier than 9:00 am for Regular hearing items.

** Recessed Meetings typically begin with Reports at 3:00 pm followed by an evening session at 6:30 pm for Removed Consent items and Public Hearing.

Key to Acronyms:

ICMA: International City/County Management Association

NACo: National Association of Counties

VACo: Virginia Association of Counties

VML: Virginia Municipal League

BE IT RESOLVED that the County Board of Arlington, Virginia, hereby adopts the following meeting procedures for Calendar Year 2012:

2012 COUNTY BOARD MEETING PROCEDURES

A. AGENDA AND MATERIALS

1. *Regular Meetings* of the County Board are typically scheduled for Saturday and begin at 8:30 a.m. with Public Comment Period (Section B below), with Regular Hearing items heard no earlier than 9 a.m. *Recessed Sessions* are typically prescheduled for Tuesday and begin at 3 p.m. with County Board Reports, Appointments, Regional Reports, and County Manager Reports, with the removed Consent Agenda items (Section C below) heard at 6:30 p.m. that evening and Regular Hearing items (Section D below) heard no earlier than 6:45 p.m. that evening. Such meetings may be scheduled at other days and times as decided by the Board during the annual adoption of the calendar year meeting schedule at the Organizational Meeting held annually in January.
2. The County Manager, approximately two weeks before the Regular Meeting, prepares a list of proposed agenda items for the Chairman's consideration. The agenda of every regular Board meeting is approved by the Chairman of the County Board. Any Board member desiring to add additional items to the proposed agenda must submit them to the Chairman and make them known by eight days before the meeting.

Citizens wishing to have an agenda item scheduled may make their request in writing to the Chairman at least two weeks before the Regular Meeting. The Chairman decides whether the subject is one which can and should be considered as part of a Board meeting agenda.

3. Agendas of upcoming County Board meetings are available for public review in the County Board Office no later than Monday, the week of the Saturday meeting, and are posted at the County website at www.arlingtonva.us at the same time. The agenda may also be viewed on Arlington Virginia Network (AVN) 74 three days prior to a Regular Saturday meeting under "Community Calendar." If the Regular Meeting falls on a day other than Saturday, the agenda will be posted on the County website and aired on Channel 74 six days prior to the meeting.
4. Agenda materials are delivered to the Board members no later than eight days before a Regular meeting. All additional materials are distributed to the Board no later than 24 hours before the meeting. The Board may defer any item for which all relevant information has not been prepared in the above-referenced manner.
5. All written materials related to agenda items which are received in the County Board Office by 12:00 noon on the Wednesday the week prior to a Saturday Regular Meeting will be distributed to Board members as part of their first distribution packets that Friday. Materials received by 12 noon the Wednesday the week of the Regular Meeting will be included in supplemental packets delivered that Thursday. All materials received after the above timeframes will be either hand-delivered directly to or placed at the Board member's seats in the Board Room the evening prior to the meeting. All correspondence received by the County Board is public and made part of the record of the meeting. (For distribution to Board members, the Board requests that eight copies be provided.)

B. PUBLIC COMMENT PERIOD

The purpose of Public Comment is to alert the Board to topics not on an agenda; comments should not include topics which have been the subject of recent public hearing, or topics which have been scheduled by the Board for public hearings.

1. The public comment period is scheduled for 8:30 a.m. at Regular Saturday meetings.
2. Speakers are limited to two (2) minutes.
3. Only one speaker will be heard on each topic.
4. In order to speak, a speaker must complete a speaker slip identifying the public comment item number and place it in the box in the meeting room before the last speaker is called by the Clerk.

C. CONSENT AGENDA

1. A Consent Agenda may be used for eligible items which may include, but not be limited to, County and Schools appropriations; grant applications; contracts; curb, gutter and sidewalk assessment projects; advertisements of public hearing requests; County Board appointed task force reports; Neighborhood Conservation Plan amendments; small parks projects; inter-jurisdictional agreements; and the minutes. Eligible land use items may be identified within the Consent Agenda and may include, but not be limited to, use permits, use permit and site plan amendments and reviews and site plans. These or other items can be recommended for inclusion on the Consent Agenda by the County Manager with the consent of the County Board.
2. The County Board, at the request of a member of the public, will remove any item from the proposed Consent Agenda. Removal of an item from the proposed Consent Agenda at Regular Meetings will result in those items being automatically carried-over to the associated prescheduled Recessed Sessions as the first items to be heard no earlier than 6:30 p.m. (See Section D.2. for speaking procedures on Consent Agenda items.) Those items not removed from the Consent Agenda at Regular Meetings will be acted upon by a single vote of the Board at that Regular Meeting. The carry-over of removed items to Recessed Sessions allows additional time for issues to be addressed before final consideration and action by the Board.

D. TESTIMONY ON AGENDA ITEMS**1. General:**

- a. Testimony and consideration of regular hearing items will begin no earlier than 9:00 a.m. or as soon thereafter as matters may permit, at Regular Meetings, and no earlier than 6:45 p.m. at Recessed Sessions.
- b. Regular hearing items are heard in the order in which they appear on the agenda. At the discretion of the Chairman, the length of some public hearings may be limited, and some agenda items may be postponed for hearing at a Recessed Session of the current Regular Meeting, or taken out of sequence from the order listed on the agenda.

- c. Opening presentations for any item will be limited to 15 minutes. The order of presentations is as follows: 1) County staff; 2) applicant; 3) advisory group reports; and 4) public comments. At the discretion of the Chairman, the amount of time for presentations or the order of such may change.
- d. Limitations may be placed on the amount of speaking time given to all speakers, which limitations will be announced by the Chairman before public testimony when lengthy public testimony is anticipated.
- e. In order to speak, a speaker must complete a speaker slip identifying the item number and place it in the box for speaker slips near the Clerk in the meeting room before public testimony on that item begins. Speaker slips may be downloaded online in advance of the meeting at the County Board homepage at www.arlingtonva.us/cbo but will not be accepted until the day of the hearing.
- f. Speakers will be called in the order in which the speaker's slips are received.
- g. Speaker slips are valid only for the session of the meeting indicated and are not held over to another session or meeting, except for speaker slips for Consent Agenda items to be heard at Recessed Sessions (see Sections C.2. and D.2.).
- h. Speakers are not permitted to donate time to others; the person whose name is written on the speaker slip must be the person presenting testimony.
- i. Repetitious testimony is discouraged.
- j. Oral presentations should not duplicate written statements which have been submitted to the Board in advance.
- k. Written statements presented at meetings must be given to the Clerk to be distributed to the Board and to become part of the record. (For distribution to Board members, the Board requests that eight copies be provided: five for the Board members, one for the record, one for legal counsel, and one for staff.)
- l. To provide an additional mechanism to communicate with the Board on agenda items, a "Comments" section is provided on the County website at which the agenda is posted for electronically submitting written testimony, per agenda item, on Consent Agenda and Regular Hearing items. These comments will be printed and distributed to Board members as part of their meeting materials in advance of the meeting.

2. Testimony on Consent Agenda Items (see also Sections C.1 and 2. on Page 2):

- a. As stated in Section C.2., a member of the public may request an item to be removed from the Consent Agenda by submitting a speaker slip (individuals should submit a single speaker slip to the Clerk identifying the item number(s) to be addressed) or by request of a Board member at Regular Meetings. This action causes the removed items to be carried-over to the associated prescheduled Recessed Sessions.

- b. The Clerk will carry-over speaker slips submitted at Regular Meetings to the associated prescheduled Recessed Sessions and will call speakers in the order in which the slips are received. Speakers will be heard in a group before the Board begins discussion on each item.
- c. Additional individuals may sign-up to speak on removed Consent Agenda items the evening of the following prescheduled Recessed Sessions. Individuals must submit a speaker slip to the Clerk before the first speaker is called for the Consent Agenda hearing, which begins no earlier than 6:30 p.m. These speakers will be called after those who submitted slips at the Regular Meeting in the order in which slips are received.
- d. Individuals and organizations are limited to a maximum of three (3) minutes to speak on all items on the Consent Agenda for which a speaker slip was submitted to the Clerk, which causes removal of the item from the Consent Agenda. (For example, if a speaker submits a slip to the Clerk indicating that they wish to speak on 2 items on the Consent Agenda, they will be called one time by the Clerk to speak for a maximum of three (3) minutes on both items.)

3. Testimony on Other Agenda Items:

In addition to the rules under Sections D.1.a.-k. above, the length and order of public testimony is limited by the following:

- (1) Individuals may elect to speak for a maximum of 2 or 3 minutes per agenda item.
- (2) Representatives of civic or community organizations may elect to speak for a maximum of 2, 3, or 5 minutes, per agenda item.
- (3) Two (2) minute speakers will be heard first, followed by 3 minute speakers, and, finally, 5 minute speakers.

On regular hearing items when lengthy public testimony is anticipated, groups are encouraged to organize to minimize repetitious testimony. Individuals are also encouraged to associate themselves with the remarks of previous speakers where applicable.

E. MOTIONS AND OTHER RULES OF ORDER

1. Board members will place motions on the floor as quickly as possible to focus discussion.
2. Where no contrary procedures have been adopted by the County Board, Robert's Rules of Order govern.

F. NEWS MEDIA

A brief question-and-answer period is available for the press when the Board breaks for the luncheon recess.

G. RECESS

1. At most Saturday meetings, the Board's goal is to recess for lunch at approximately 12:30 p.m. At these meetings, the Board's goal is to recess for the day at approximately 5:00 p.m.
2. The Board's goal at evening meetings is to recess no later than 11:00 p.m.

H. CLOSED MEETINGS

The only items which the Board may consider in closed meetings are those permitted by the Virginia Freedom of Information Act- personnel and land matters.

I. MISCELLANEOUS

1. Special meetings, work sessions and closed meetings may be held in addition to the schedule of Regular meetings and Recessed Sessions adopted at the Organizational Meeting held annually in January. Special meeting notification requirements are governed by the Virginia Code.
2. The Organizational Meeting is typically held on January 1 each year at 11 a.m. However, should that date fall on a Sunday, the meeting will be held the following Monday, January 2nd, or such other date and time in the month of January as the Board may decide.
3. Translation services in Spanish are available at Regular Saturday meetings from 8:30 a.m. to 10:30 a.m. Please see the Clerk or Deputy Clerk to the County Board at the meeting for assistance. For translation services for Consent Agenda and Public Hearing items, which are typically heard later than the above time period, individuals are encouraged to call the Clerk or Deputy Clerk to the County Board at 703-228-3130 (TTY 703-228-4611) at least three (3) days prior to the meeting. Persons needing translation services in Sign Language or other languages are encouraged to call the Clerk or Deputy Clerk at least three (3) days prior to the meeting. Translation services are also available for recessed or special meetings if requested at least three days in advance by calling the Clerk or Deputy Clerk. Closed captioning is available at County Board meetings.
4. Regular Meetings and Recessed Sessions are televised on Arlington Virginia Network (AVN), channels 25 and 74 (Comcast) and channels 39 and 40 (Verizon FIOS). The meetings can also be viewed via live web streaming by visiting the County homepage at www.arlingtonva.us. Video clips showing the discussion on individual agenda items are posted on the agenda on the County Board web page shortly after the meeting. Re-broadcast of the Regular Meeting occurs on Comcast channel 74 and Verizon FIOS channel 39 on Mondays, Wednesdays and Thursdays beginning at 7 p.m. and on Saturdays at 8:30 a.m. and 5:00 p.m. DVDs of prior meetings are available for viewing at the Government Reference Library, lobby level, Courthouse Plaza, and at the Central Library, 1015 North Quincy Street. DVDs of recent and older meetings can be purchased beginning on the first workday after the meeting by contacting AVN's Executive Producer at 703-228-3270 for pricing, availability and turnaround time.
5. Video tapes and audio compact disks of the meetings are available for viewing or listening the next business day following a meeting at the Plaza Library, 2100 Clarendon Boulevard and at the Central Library, 1015 North Quincy Street. Either the video tape or audio compact disk can be purchased the week after the meeting by contacting the Office of the Clerk to the County Board for price and availability information.
6. A speaker's set-up time for use of the technology equipment in the Board Room will be counted in their 2, 3 or 5 minute presentation. Whenever possible, citizens should arrange with the Clerk to set-up before the item is called to order or public testimony begins on the item.
7. Smoking is not permitted in the public areas of Courthouse Plaza.

Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, January 10, 2012 at 3:10 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
 J. WALTER TEJADA, Vice Chairman
 JAY FISETTE, Member
 CHRISTOPHER ZIMMERMAN, Member

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WORK SESSION WITH THE COUNTY MANAGER REGARDING EMPLOYEE COMPENSATION

The Board held a Work Session from 3:10 p.m. to 4:58 p.m. with the County Manager regarding Employee Compensation.

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ADJOURNMENT

Without objection, at 4:58 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

A Special Meeting for a Closed Meeting of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, January 10, 2012 at 4:58 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
JAY FISETTE, Member
*CHRISTOPHER ZIMMERMAN, Member

*arrived at 5:07 p.m.

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CLOSED MEETING

On a motion by Ms. Hynes, seconded by Mr. Tejada and carried by a vote of 4 to 0, the voting recorded as follows: Ms. Hynes – Aye, Mr. Tejada-Aye, Mr. Fisetete - Aye, and Mr. Zimmerman – Aye, the Board met in a closed meeting from 4:58 p.m. to 5:42 p.m., as authorized by Virginia Code sections 2.2-3711.A.3, 6, 7 and 29 for the purposes of discussion with the County Attorney concerning the following:

One matter involving the disposition of publicly owned real property where discussion in public would adversely affect the County's negotiating position; and

One matter involving the investment of public funds where competition and bargaining are involved related to the terms and conditions of an agreement for operation of the County's Waste to Energy facility, where discussion in public would adversely affect the County's negotiations.

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CERTIFICATION OF CLOSED MEETING DISCUSSIONS

On a motion by Ms. Hynes, seconded by Mr. Tejada and carried by a vote of 4 to 0 by roll call, the voting recorded as follows:

<u>Member</u>	<u>Vote</u>
Mr. Zimmerman	Aye
Ms. Hynes	Aye
Mr. Fisetete	Aye
Mr. Tejada	Aye

the Board certified that to the best of each member's knowledge that only public business matters lawfully exempted from open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered by the Board.

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ADJOURNMENT

Without objection, at 5:42 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

A Special Meeting for a Closed Meeting of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, January 17, 2012 at 4:34 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
*JAY FISETTE, Member
CHRISTOPHER ZIMMERMAN, Member

*arrived at 4:50 p.m.

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CLOSED MEETING

On a motion by Ms. Hynes, seconded by Mr. Tejada and carried by a vote of 4 to 0, the voting recorded as follows: Ms. Hynes – Aye, Mr. Tejada-Aye, Mr. Fisetete - Aye, and Mr. Zimmerman – Aye, the Board met in a closed meeting from 4:34 p.m. to 7:11 p.m., as authorized by Virginia Code sections 2.2-3711.A.1, 3, and 7 for the purposes of discussing:

One personnel matter; and

One the acquisition of real property for public purposes where discussion in public could adversely affect the County’s negotiating position; and

For consultation with the County Attorney and staff concerning:

The application of the provisions of the Zoning Ordinance in section 36.H.5.a for community facilities and open space;

The provisions of the Zoning Ordinance for parking in site plan commercial buildings and the requirements for modification of those provisions; and

Proposed amendments to the sign regulations relating to signs on County property and rights of way, and the County Board’s authority to modify sign regulations.

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CERTIFICATION OF CLOSED MEETING DISCUSSIONS

On a motion by Ms. Hynes, seconded by Mr. Tejada and carried by a vote of 4 to 0 by roll call, the voting recorded as follows:

<u>Member</u>	<u>Vote</u>
Mr. Zimmerman	Aye
Ms. Hynes	Aye
Mr. Fisetete	Aye
Mr. Tejada	Aye

the Board certified that to the best of each member's knowledge that only public business matters lawfully exempted from open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered by the Board.

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ADJOURNMENT

Without objection, at 7:11 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, January 17, 2012 at 7:12 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
JAY FISETTE, Member
CHRISTOPHER ZIMMERMAN, Member

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WORK SESSION WITH THE COUNTY MANAGER REGARDING SIGNS

The Board held a Work Session from 7:12 p.m. to 9:01 p.m. with the County Manager regarding Signs.

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ADJOURNMENT

Without objection, at 9:01 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, January 31, 2012 at 3:15 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
*JAY FISETTE, Member
CHRISTOPHER ZIMMERMAN, Member

*arrived at 3:25 p.m.

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WORK SESSION WITH THE COUNTY MANAGER REGARDING THE MANAGEMENT AND PLANNING WORK PLAN.

The Board held a Work Session from 3:15 p.m. to 6:10 p.m. with the County Manager regarding the Management and Planning Work Plan.

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ADJOURNMENT

Without objection, at 6:10 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Work Session of the County Board of Arlington County, Virginia held at the Arlington Hazel Conference Center at the Virginia Hospital Center, 1701 N. George Mason Drive, Arlington, Virginia, thereof on Tuesday, February 7, 2012 at 7:34 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
*J. WALTER TEJADA, Vice Chairman
JAY FISETTE, Member
CHRISTOPHER ZIMMERMAN, Member

*arrived at 7:41 p.m.

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WORK SESSION WITH THE CIVIC FEDERATION.

The Board held a Work Session from 7:34 p.m. to 8:50 p.m. with the Civic Federation to address a variety of issues involving plans and operations of the County and to respond to questions posed to the members.

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ADJOURNMENT

Without objection, at 8:50 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Wednesday, February 8, 2012 at 7:01 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
 J. WALTER TEJADA, Vice Chairman
 JAY FISETTE, Member
 CHRISTOPHER ZIMMERMAN, Member

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WORK SESSION WITH THE COUNTY MANAGER REGARDING THE COLUMBIA PIKE NEIGHBORHOODS PLAN – POLICY FRAMEWORK

The Board held a Work Session from 7:01 p.m. to 9:39 p.m. with the County Manager regarding the Columbia Pike Neighborhoods Plan – Policy Framework.

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ADJOURNMENT

Without objection, at 9:39 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Wednesday, February 8, 2012 at 5:04 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
 J. WALTER TEJADA, Vice Chairman
 JAY FISETTE, Member
 CHRISTOPHER ZIMMERMAN, Member

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WORK SESSION WITH THE COUNTY MANAGER REGARDING THE MANAGER'S PROPOSED FY 2013 BUDGET

The Board held a Work Session from 5:04 p.m. to 5:49 p.m. with the County Manager regarding the Manager's FY 2013 Proposed Budget.

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ADJOURNMENT

Without objection, at 5:49 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Budget Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Thursday, February 16, 2012, at 3:09 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
JAY FISETTE, Member
CHRISTOPHER ZIMMERMAN, Member

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BUDGET WORK SESSION.

The Board held a Work Session from 3:09 p.m. to 4:54 p.m. to discuss the proposed Fiscal Year 2013 budgets for Revenue, the County Attorney's Office, Department of Technology Services, Human Resources Department, County Manager's Office, Treasurer, Department of Management and Finance and the County Board Office.

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ADJOURNMENT

Without objection, at 4:54 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Budget Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, February 21, 2012, at 7:04 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
CHRISTOPHER ZIMMERMAN, Member

ABSENT: JAY FISETTE, Member

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BUDGET WORK SESSION.

The Board held a Work Session from 7:04 p.m. to 9:05 p.m. to discuss the proposed Fiscal Year 2013 budget with representatives of County Board Commissions.

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ADJOURNMENT

Without objection, at 9:05 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Budget Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, February 21, 2012, at 3:09 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
CHRISTOPHER ZIMMERMAN, Member
ABSENT: JAY FISETTE, Member

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BUDGET WORK SESSION.

The Board held a Work Session from 3:09 p.m. to 4:33 p.m. to discuss the proposed Fiscal Year 2013 budgets for the Commissioner of Revenue, Electoral Board, Office of the Magistrate, Commonwealth's Attorney, General District Court, Juvenile & Domestic Relations District Court, and Circuit Court.

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ADJOURNMENT

Without objection, at 4:33 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Budget Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Tuesday, February 28, 2012, at 6:04 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
 J. WALTER TEJADA, Vice Chairman
 *JAY FISETTE, Member
 CHRISTOPHER ZIMMERMAN, Member
*arrived at 6:07 p.m.

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BUDGET WORK SESSION.

The Board held a Work Session from 6:04 p.m. to 9:00 p.m. to discuss the proposed Fiscal Year 2013 budgets for the Department of Community Planning, Housing and Development, Housing Safety Net, the Department of Human Services and Regionals.

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ADJOURNMENT

Without objection, at 9:00 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Budget Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Thursday, March 1, 2012, at 3:09 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
J. WALTER TEJADA, Vice Chairman
JAY FISETTE, Member
CHRISTOPHER ZIMMERMAN, Member

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BUDGET WORK SESSION.

The Board held a Work Session from 3:09 p.m. to 5:47 p.m. to discuss the proposed Fiscal Year 2013 budgets for the Sheriff's Office, the Office of Emergency Management, the Police Department and the Fire Department.

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ADJOURNMENT

Without objection, at 5:47 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk

Budget Work Session of the County Board of Arlington County, Virginia held at 2100 Clarendon Boulevard, Suite 307, Arlington, Virginia, thereof on Wednesday, March 6, 2012, at 3:05 p.m.

PRESENT: MARY HUGHES HYNES, Chairman
 J. WALTER TEJADA, Vice Chairman
 JAY FISETTE, Member
 CHRISTOPHER ZIMMERMAN, Member

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BUDGET WORK SESSION.

The Board held a Work Session from 3:05 p.m. to 5:13 p.m. to discuss the proposed Fiscal Year 2013 budgets for the Department of Libraries and Department of Parks and Recreation.

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ADJOURNMENT

Without objection, at 5:13 p.m., the meeting was adjourned.

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MARY HUGHES HYNES, Chairman

ATTEST:

HOPE L. HALLECK, Clerk