



## ARLINGTON COUNTY, VIRGINIA

### County Board Agenda Item Meeting of May 19, 2012

**DATE:** April 24, 2012

**SUBJECT:** Award of Contract to eight (8) firms for Multimodal Transportation Planning, Design, and Project Management Services for Roads, Streets and Arlington County Facilities on an as-necessary basis for up to five (5) year period.

#### **C. M. RECOMMENDATIONS:**

1. Approve the award of eight (8) separate contracts under RFP Number 241-10 to Kimley-Horn & Associates, Inc., Rummel Klepper & Kahl, (RK&K) LLP, Toole Design Group, Kittelson & Associates, Inc., AECOM Technical Services Inc., Vanasse Hangen Brustlin, (VHB) Inc., Parsons Transportation Group Inc., and STV Incorporated, for Multimodal Transportation Planning, Design, and Project Management Services for Roads, Streets and Arlington County Facilities on an as-necessary basis renewable annually for up to five-year period.
2. Authorize the Purchasing Agent to execute the Contract Documents, subject to review by the County Attorney.

**ISSUES:** Approval of these contracts by the County Board is required. No issues have been identified.

**SUMMARY:** The Department of Environmental Services (DES) historically has developed contracts for professional design and engineering services for six (6) specialization areas. The specialization areas include Transportation Planning; Complete Streets Engineering; Bicycle and Pedestrian Studies and Design; Traffic Engineering, Operations, and Intelligent Transportation System; Transit Operations and Facilities Planning and Engineering; and Project Management and Construction Management Services. Due to the large number of current projects, the Division of Transportation (DOT) has developed a process to address the specific design, engineering and project management needs of multimodal transportation and transit-related projects in Arlington through the use of a single RFP.

County Manager:

County Attorney:

36.

Staff: Thomas Bruccoleri, DES, Transportation Planning

By this approach, the County is able to obtain consulting services on an as-needed basis, ranging from preliminary planning through construction management. The eight (8) recommended firms for the award of contract have local and national experience and specialized areas of expertise needed for County projects.

**BACKGROUND:** DES historically has developed contracts for professional design and engineering services for specialty or large projects. Due to the large number of current projects, a process was developed to address the specific design, engineering and project needs of multimodal transportation and transit-related projects in Arlington County through the use of a single RFP. On June 7, 2011, the Purchasing Agent received 12 responses to RFP Number 241-10. A multi-stage selection process was used to evaluate the submitted proposals and based on review from the selection panel the eight (8) highest ranked offerors were identified.

**DISCUSSION:** In accordance with the Purchasing resolution, a multi-divisional panel recommended that the awards be made to the firms below:

Kimley-Horn & Associates, Inc.  
11400 Commerce Park Drive, Suite 400  
Reston, VA 20191  
Specialization Areas: Transportation Planning, and Traffic Engineering, Operations & ITS

Rummel Klepper & Kahl, (RK&K) LLP,  
10306 Eaton Place, Willow Wood II, Suite 240  
Fairfax, VA 22030  
Specialization Areas: Complete Streets Engineering & Design, and Traffic Engineering, Operations & ITS

Toole Design Group  
6525 Belcrest Road, Suite 400  
Hyattsville, Maryland 20782  
Specialization Area: Bicycle & Pedestrian Studies and Design

Kittelson & Associates, Inc.  
36 South Charles Street, Suite 1920  
Baltimore, Maryland 21201  
Specialization Area: Bicycle & Pedestrian Studies and Design

AECOM Technical Services Inc.,  
2101 Wilson, Suite 800  
Arlington, VA 2201  
Specialization Areas: Transit Operations & Facilities Planning and Engineering, and Project Management & Construction Management Services

Vanasse Hangen Brustlin, (VHB) Inc.  
8300 Boone Boulevard, Suite 700  
Vienna, VA 22182  
Specialization Area: Transit Operations & Facilities Planning and Engineering

Parsons Transportation Group Inc.  
100 M Street SE, Suite 1200  
Washington, DC 20003  
Specialization Areas: Transportation Planning, Complete Streets Engineering & Design, and  
Transit Operations & Facilities Planning and Engineering

STV Incorporated  
2722 Merrilee Drive, Suite 350  
Fairfax, VA 22031  
Specialization Area: Project Management & Construction Management Services

Some of the eight (8) firms have expertise in a variety of specialized areas and the selection panel is recommending at least two (2) firms for each specialization area.

For each project task order under \$50,000.00, the Project Officer may select a single firm that the Project Officer determines is the most qualified and best suited for that particular assignment. For each project task order great than \$50,000.00, but less than \$1,000,000.00, the Project Officer will request a proposal from one or more selected firms based on their expertise in the specialized areas. The firm(s) will respond with a work plan for approval by the County. The County will then negotiate with the top-ranked firm a fee based on the scope of work. Work can commence when the proposal has been approved by the County Project Manager and the firm has received a valid County Purchase Order covering each individual project/task order.

The total value of each individual project under these contracts shall not exceed one million dollars (\$1,000,000.00) and the sum of all projects performed in one contract term shall not exceed five million dollars (\$5,000,000.00).

**FISCAL IMPACT:** The award of these contracts does not require a specific appropriation at this time. Funding for individual tasks under these contracts will be included in the individual project authorizations as appropriated by the County Board.