



## ARLINGTON COUNTY, VIRGINIA

<b>County Board Agenda Item Meeting of October 13, 2007</b>
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**DATE:** October 1, 2007

**SUBJECT:** Reconstitution of the Arlington County Advisory Board on Police Contract Towing, as required by Virginia State Code Section § 46.2-1217.

**C. M. RECOMMENDATION:**

1. Adopt the attached resolution included as Attachment I, reconstituting the Advisory Board on Police contract towing for the 2008 police towing contract.
2. Appoint the members to serve on the Advisory Board for a three-month period.

**ISSUES:** Should the County reconstitute the Advisory Board to make recommendations concerning the new Police towing contract?

**SUMMARY:** If adopted, the attached resolution will allow for the reconstitution of a Towing Advisory Board that will make recommendations in the formulation of a new towing contract to be put out to bid. The Police towing contract will be written according to County procedures and purchasing regulations.

**BACKGROUND:** The purpose of the Advisory Board on Police contract towing, as required by Virginia State Code § 46.2-1217 is to make recommendations concerning the new towing contract. The previous police towing contract was awarded to Al's Towing and Recovery, Inc. and A-1 Towing & Recovery is due to expire in December 31, 2007. It is now necessary to initiate the bid process for a new towing contract. Pursuant to Virginia State Code § 46.2-1217, the County Board must appoint an Advisory Board to make recommendations concerning the towing contract, before a contract can be entered into.

The Advisory Board shall consist of representatives from the following organizations: The Arlington County Police Department, the general public and the towing industry. The police representative should be the chairman. These Advisory Board members will be appointed for a three-month term and will be tasked with providing input in formulating a recommended contract to be put out to a bid. This contract will deal with vehicles towed at the request of the

County Manager: _____
County Attorney: _____
Staff: Sgt Ron Files

Police Department only. The Advisory Board will then compile a report based on their recommendations and suggestions for the 2008 Police towing contract. This report will be submitted to the County Purchasing Agent and Captain Kamran Afzal of the Police Department's Support Management Section, for review. The Police towing contract will be written according to Arlington County procedures and purchasing regulations.

**DISCUSSION:**

The task of the advisory board is an immediate and time sensitive assignment to provide input on certain terms of the police towing contract. The police towing contract provides service for a variety of police requested tows, such as:

- Abandoned / Arrest / Seized
- Evidence / Defective Equipment
- Property Owner Request Obstructing
- Recovered Stolen Auto / Parking Violations
- Accident Traffic Hazard and Owner's Request Tow

The input recommendations deal with the "towing or storage of unattended, abandoned, or immobile vehicles...." The Police towing contract is based on a bid process and is reviewed by the Arlington County Purchasing Office.

**FISCAL IMPACT:** None.

