



## ARLINGTON COUNTY, VIRGINIA

County Board Agenda Item  
Meeting of February 23, 2008

### SUPPLEMENTAL REPORT

**DATE:** February 20, 2008

**SUBJECT:** Approval of a Standard Project Administration Agreement between the County Board and the Commonwealth of Virginia Department of Transportation (VDOT) for the Development and Administration of Six Revenue Sharing-funded Transportation Projects: 1) Signal Upgrades – Various Locations; 2) Old Dominion Drive Sidewalk/Pedestrian Improvements – Phase II; 3) Washington Boulevard Shared Use Path – Phase II; 4) Lee Highway at Glebe Road Intersection Improvements; 5) Five Points Intersection Improvements; and 6) Fairfax Drive – Sidewalk/Pedestrian Improvements.

**DISCUSSION:** Attached are revised Appendix A forms that are included in VDOT's Standard Project Administration Agreement. There were minor errors in the Appendix A forms (2-6) submitted with the Board report dated February 8, 2008.

County Manager: RCmas

County Attorney: BAE/CM

Staff: William Roberts, Department of Environmental Services, DOT

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**APPENDIX A-2**

**Project Number: 0309-000-R12 – UPC 87271**

**Locality: Arlington County**

<b>Project Narrative</b>	
<b>Scope:</b>	Old Dominion Drive Sidewalk/Pedestrian Improvements – Phase 2
<b>From:</b>	Glebe Rd
<b>To:</b>	Fairfax County Line
Locality Project Manager Contact Info: Elizabeth Diggs 703-228-3202, <a href="mailto:ediggs@arlingtonva.us">ediggs@arlingtonva.us</a>	
Department Project Coordinator Contact Info: Ellen Vogel; 703-383-2359, <a href="mailto:Ellen.Vogel@VDOT.Virginia.gov">Ellen.Vogel@VDOT.Virginia.gov</a>	

<b>Project Costs and Reimbursement</b>				
Phase	Estimated Project Costs	Estimated Eligible Project Costs	Estimated Eligible VDOT Project Expenses	Estimated Reimbursement to Locality
Preliminary Engineering	50,000	50,000	18,000 *	7,000
Right-of-Way & Utilities	0	0	*	0
Construction	400,000	400,000	*	200,000
<b>Total Estimated Cost</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$18,000 *</b>	<b>\$207,000</b>

<b>Total Maximum Reimbursement by Locality to VDOT</b>	0
<b>Total Maximum Reimbursement by VDOT to Locality</b>	\$207,000

<b>Project Financing</b>				
A	B	C	D	E
Revenue Sharing VDOT Matching Funds	Revenue Sharing Locality Matching Funds	Revenue Sharing Locality Unmatched Funds (FY07/08)	Locality Funds @ 100%	Aggregate Allocations (A+B+C+D)
\$225,000	\$225,000	\$ **	\$0	\$450,000

<b>Program and Project Specific Funding Requirements</b>
<ul style="list-style-type: none"> <li>• This project will be administered in accordance with the "Guide For Local Administration of Virginia Department of Transportation Projects."</li> <li>• This project is a Revenue Sharing Project and must follow the procedures set forth in the Guide to the Revenue Sharing Program.</li> <li>• ** This project was approved for FY 07/08 Combined Revenue Sharing Program funds with the stipulation that the locality spends the \$100,000 unmatched funds prior to receiving Revenue Sharing VDOT Matching Funds. The project specified in the approved application for the Unmatched Funds is UPC 87155</li> <li>• ** Therefore, the County will not receive reimbursement on this project until they have provided documentation that the unmatched funds of \$100,000 has been spent on eligible costs on UPC 87155</li> <li>• * Estimated eligible VDOT project expenses for RW &amp; CN are shown under PE Phase.</li> <li>• Estimated eligible VDOT project expenses are based on VDOT processing SERP and inspection. Any additional assistance necessary may result in additional VDOT charges to the project.</li> <li>• This is a limited fund source project. All costs exceeding available Revenue Sharing Funds will be borne 100% by the locality.</li> <li>• VDOT will reimburse locality 50% of eligible costs up to Maximum Reimbursement Amount.</li> <li>• Revenue Sharing Funds above consist of the following Fiscal Years:                         <ul style="list-style-type: none"> <li>○ FY07/08 Combined Funds \$100,000 Unmatched Locality Funds on UPC 87155</li> <li>○ FY07/08 Combined Funds \$450,000 (\$225,000 locality &amp; \$225,000 VDOT)</li> </ul> </li> </ul>

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 Residency Administrator's/Urban Program Manager's Recommendation & date  
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**APPENDIX A-3**

**Project Number: 0027-000-R07 – UPC 87156**

**Locality: Arlington County**

<b>Project Narrative</b>	
<b>Scope:</b>	Route 27 – Shared Used Path – Phase 2
<b>From:</b>	Walter Reed Dr.
<b>To:</b>	Columbia Pike
Locality Project Manager Contact Info: Ritch Viola 703-228-3699, rviola@arlingtonva.us	
Department Project Coordinator Contact Info: William C. Britt , 703-383-2948, Calvin.Britt@VDOT.Virginia.gov	

<b>Project Costs and Reimbursement</b>				
<b>Phase</b>	<b>Estimated Project Costs</b>	<b>Estimated Eligible Project Costs</b>	<b>Estimated Eligible VDOT Project Expenses</b>	<b>Estimated Reimbursement to Locality</b>
Preliminary Engineering	5,000	5,000	*	2,500
Right-of-Way & Utilities	0	0	*	0
Construction	795,000	795,000	32,000 *	365,500
<b>Total Estimated Cost</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$32,000 *</b>	<b>\$368,000</b>

<b>Total Maximum Reimbursement by Locality to VDOT</b>	0
<b>Total Maximum Reimbursement by VDOT to Locality</b>	\$368,000

<b>Project Financing</b>				
A	B	C	D	E
Revenue Sharing VDOT Matching Funds	Revenue Sharing Locality Matching Funds	Revenue Sharing Locality Unmatched Funds (FY07/08)	Locality Funds @ 100%	Aggregate Allocations (A+B+C+D)
\$400,000	\$400,000	\$ **	\$0	\$800,000

<b>Program and Project Specific Funding Requirements</b>
<ul style="list-style-type: none"> <li>• This project will be administered in accordance with the "Guide For Local Administration of Virginia Department of Transportation Projects."</li> <li>• This project is a Revenue Sharing Project and must follow the procedures set forth in the Guide to the Revenue Sharing Program.</li> <li>• ** This project was approved for FY 07/08 Combined Revenue Sharing Program funds with the stipulation that the locality spends the \$100,000 unmatched funds prior to receiving Revenue Sharing VDOT Matching Funds. The project specified in the approved application for the Unmatched Funds is UPC 87155</li> <li>• ** Therefore, the County will not receive reimbursement on this project until they have provided documentation that the unmatched funds of \$100,000 has been spent on eligible costs on UPC 87155</li> <li>• * Estimated eligible VDOT project expenses for PE&amp; RW are shown under CN Phase.</li> <li>• Estimated eligible VDOT project expenses are based on VDOT processing SERP and inspection. Any additional assistance necessary may result in additional VDOT charges to the project.</li> <li>• This is a limited fund source project. All costs exceeding available Revenue Sharing Funds will be borne 100% by the locality.</li> <li>• VDOT will reimburse locality 50% of eligible costs up to Maximum Reimbursement Amount.</li> <li>• Revenue Sharing Funds above consist of the following Fiscal Years:                         <ul style="list-style-type: none"> <li>○ FY07/08 Combined Funds \$100,000 Unmatched Locality Funds on UPC 87155</li> <li>○ FY07/08 Combined Funds \$800,000 (\$400,000 locality &amp; \$400,000 VDOT)</li> </ul> </li> </ul>

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Residency Administrator's/Urban Program Manager's Recommendation & date

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**APPENDIX A-4**

**Project Number: 0029-000-R08 – UPC 87157**

**Locality: Arlington County**

<b>Project Narrative</b>	
<b>Scope:</b>	Route 29 – Intersection Improvements
<b>From:</b>	At Glebe Road
<b>To:</b>	
Locality Project Manager Contact Info: Bridget Obikoya 703-2287511, <a href="mailto:bobikoya@arlingtonva.us">bobikoya@arlingtonva.us</a>	
Department Project Coordinator Contact Info: William C. Britt , 703-383-2948, <a href="mailto:Calvin.Britt@VDOT.Virginia.gov">Calvin.Britt@VDOT.Virginia.gov</a>	

<b>Project Costs and Reimbursement</b>				
<b>Phase</b>	<b>Estimated Project Costs</b>	<b>Estimated Eligible Project Costs</b>	<b>Estimated Eligible VDOT Project Expenses</b>	<b>Estimated Reimbursement to Locality</b>
Preliminary Engineering	150,000	150,000	6,000	69,000
Right-of-Way & Utilities	0	0	0	0
Construction	0	0	0	0
<b>Total Estimated Cost</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$6,000</b>	<b>\$69,000</b>

<b>Total Maximum Reimbursement by Locality to VDOT</b>	0
<b>Total Maximum Reimbursement by VDOT to Locality</b>	\$69,000

<b>Project Financing</b>				
A	B	C	D	E
Revenue Sharing VDOT Matching Funds	Revenue Sharing Locality Matching Funds	Revenue Sharing Locality Unmatched Funds (FY07/08)	Locality Funds @ 100%	Aggregate Allocations (A+B+C+D)
\$75,000	\$75,000	\$ **	\$0	\$150,000

<b>Program and Project Specific Funding Requirements</b>
<ul style="list-style-type: none"> <li>• This project will be administered in accordance with the "Guide For Local Administration of Virginia Department of Transportation Projects."</li> <li>• This project is a Revenue Sharing Project and must follow the procedures set forth in the Guide to the Revenue Sharing Program.</li> <li>• ** This project was approved for FY 07/08 Combined Revenue Sharing Program funds with the stipulation that the locality spends the \$100,000 unmatched funds prior to receiving Revenue Sharing VDOT Matching Funds. The project specified in the approved application for the Unmatched Funds is UPC 87155</li> <li>• ** Therefore, the County will not receive reimbursement on this project until they have provided documentation that the unmatched funds of \$100,000 has been spent on eligible costs on UPC 87155</li> <li>• PE Project Only.</li> <li>• Estimated eligible VDOT project expenses are based on VDOT processing SERP and inspection. Any additional assistance necessary may result in additional VDOT charges to the project.</li> <li>• This is a limited fund source project. All costs exceeding available Revenue Sharing Funds will be borne 100% by the locality.</li> <li>• VDOT will reimburse locality 50% of eligible costs up to Maximum Reimbursement Amount.</li> <li>• Revenue Sharing Funds above consist of the following Fiscal Years:                         <ul style="list-style-type: none"> <li>○ FY07/08 Combined Funds \$100,000 Unmatched Locality Funds on UPC 87155</li> <li>○ FY07/08 Combined Funds \$150,000 (\$75,000 locality &amp; \$75,000 VDOT)</li> </ul> </li> </ul>

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**APPENDIX A-5**

**Project Number: 0309-000-R09 – UPC 87158**

**Locality: Arlington County**

<b>Project Narrative</b>	
<b>Scope:</b>	Five Points Intersection - Intersection Improvements
<b>From:</b>	Lee Hwy, Old Dominion, Quincy, Military Road Intersections
<b>To:</b>	
Locality Project Manager Contact Info: Terry Bellamy 703-228-3720, <a href="mailto:tbella@arlingtonva.us">tbella@arlingtonva.us</a>	
Department Project Coordinator Contact Info: Kahlid Gandhi, 703-383-2429, <a href="mailto:Kahlid.Gandhi@VDOT.Virginia.gov">Kahlid.Gandhi@VDOT.Virginia.gov</a>	

<b>Project Costs and Reimbursement</b>				
<b>Phase</b>	<b>Estimated Project Costs</b>	<b>Estimated Eligible Project Costs</b>	<b>Estimated Eligible VDOT Project Expenses</b>	<b>Estimated Reimbursement to Locality</b>
Preliminary Engineering	200,000	200,000	8,000	92,000
Right-of-Way & Utilities	0	0	0	0
Construction	0	0	0	0
<b>Total Estimated Cost</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$8,000</b>	<b>\$92,000</b>

<b>Total Maximum Reimbursement by Locality to VDOT</b>	0
<b>Total Maximum Reimbursement by VDOT to Locality</b>	\$92,000

<b>Project Financing</b>				
A	B	C	D	E
Revenue Sharing VDOT Matching Funds	Revenue Sharing Locality Matching Funds	Revenue Sharing Locality Unmatched Funds (FY07/08)	Locality Funds @ 100%	Aggregate Allocations (A+B+C+D)
\$100,000	\$100,000	\$ **	\$0	\$200,000

<b>Program and Project Specific Funding Requirements</b>
<ul style="list-style-type: none"> <li>• This project will be administered in accordance with the "Guide For Local Administration of Virginia Department of Transportation Projects."</li> <li>• This project is a Revenue Sharing Project and must follow the procedures set forth in the Guide to the Revenue Sharing Program.</li> <li>• ** This project was approved for FY 07/08 Combined Revenue Sharing Program funds with the stipulation that the locality spends the \$100,000 unmatched funds prior to receiving Revenue Sharing VDOT Matching Funds. The project specified in the approved application for the Unmatched Funds is UPC 87155</li> <li>• ** Therefore, the County will not receive reimbursement on this project until they have provided documentation that the unmatched funds of \$100,000 has been spent on eligible costs on UPC 87155</li> <li>• PE Project Only.</li> <li>• Estimated eligible VDOT project expenses are based on VDOT processing SERP and inspection. Any additional assistance necessary may result in additional VDOT charges to the project.</li> <li>• This is a limited fund source project. All costs exceeding available Revenue Sharing Funds will be borne 100% by the locality.</li> <li>• VDOT will reimburse locality 50% of eligible costs up to Maximum Reimbursement Amount.</li> <li>• Revenue Sharing Funds above consist of the following Fiscal Years:                         <ul style="list-style-type: none"> <li>○ FY07/08 Combined Funds \$100,000 Unmatched Locality Funds on UPC 87155</li> <li>○ FY07/08 Combined Funds \$200,000 (\$100,000 locality &amp; \$100,000 VDOT)</li> </ul> </li> </ul>

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**APPENDIX A-6**

**Project Number: 0237-000-R10 – UPC 87159**

**Locality: Arlington County**

<b>Project Narrative</b>	
<b>Scope:</b>	Route 237 - Fairfax Dr – Sidewalk/Pedestrian Improvements
<b>From:</b>	Stuart St.
<b>To:</b>	Stafford St.
Locality Project Manager Contact Info: Stephen Del Giudice 703-228-0090, <a href="mailto:sdelgiudice@arlingtonva.us">sdelgiudice@arlingtonva.us</a>	
Department Project Coordinator Contact Info: William C. Britt , 703-383-2948, <a href="mailto:Calvin.Britt@VDOT.Virginia.gov">Calvin.Britt@VDOT.Virginia.gov</a>	

<b>Project Costs and Reimbursement</b>				
<b>Phase</b>	<b>Estimated Project Costs</b>	<b>Estimated Eligible Project Costs</b>	<b>Estimated Eligible VDOT Project Expenses</b>	<b>Estimated Reimbursement to Locality</b>
Preliminary Engineering	200,000	200,000	8,000	92,000
Right-of-Way & Utilities	0	0	0	0
Construction	0	0	0	0
<b>Total Estimated Cost</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$8,000</b>	<b>\$92,000</b>

<b>Total Maximum Reimbursement by Locality to VDOT</b>	0
<b>Total Maximum Reimbursement by VDOT to Locality</b>	\$92,000

<b>Project Financing</b>				
A	B	C	D	E
Revenue Sharing VDOT Matching Funds	Revenue Sharing Locality Matching Funds	Revenue Sharing Locality Unmatched Funds (FY07/08)	Locality Funds @ 100%	Aggregate Allocations (A+B+C+D)
\$100,000	\$100,000	\$ **	\$0	\$200,000

<b>Program and Project Specific Funding Requirements</b>
<ul style="list-style-type: none"> <li>• This project will be administered in accordance with the "Guide For Local Administration of Virginia Department of Transportation Projects."</li> <li>• This project is a Revenue Sharing Project and must follow the procedures set forth in the Guide to the Revenue Sharing Program.</li> <li>• ** This project was approved for FY 07/08 Combined Revenue Sharing Program funds with the stipulation that the locality spends the \$100,000 unmatched funds prior to receiving Revenue Sharing VDOT Matching Funds. The project specified in the approved application for the Unmatched Funds is UPC 87155</li> <li>• ** Therefore, the County will not receive reimbursement on this project until they have provided documentation that the unmatched funds of \$100,000 has been spent on eligible costs on UPC 87155</li> <li>• PE Project Only.</li> <li>• Estimated eligible VDOT project expenses are based on VDOT processing SERP and inspection. Any additional assistance necessary may result in additional VDOT charges to the project.</li> <li>• This is a limited fund source project. All costs exceeding available Revenue Sharing Funds will be borne 100% by the locality.</li> <li>• VDOT will reimburse locality 50% of eligible costs up to Maximum Reimbursement Amount.</li> <li>• Revenue Sharing Funds above consist of the following Fiscal Years:                         <ul style="list-style-type: none"> <li>○ FY07/08 Combined Funds \$100,000 Unmatched Locality Funds on UPC 87155</li> <li>○ FY07/08 Combined Funds \$200,000 (\$100,000 locality &amp; \$100,000 VDOT)</li> </ul> </li> </ul>

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