



## ARLINGTON COUNTY, VIRGINIA

**County Board Agenda Item  
Meeting of April 19, 2008**

**DATE:** April 8, 2008

**SUBJECT:** Amendment to the County Purchasing Resolution Clarifying the Basis for Adjustment of the Required Wage Rate under the Service Contract Wages (“Living Wage”) Policy.

**C. M. RECOMMENDATION:**

Adopt the proposed attached amendment to the Arlington County Purchasing Resolution to be effective upon the date of adoption by the County Board.

**ISSUES:** Should the Purchasing Resolution be amended to clarify the basis of the Living Wage rate set annually by the County Manager?

**SUMMARY:** The proposed amendment to section 4-103 adds language which clarifies the basis used for determination of adjustments to be made to the Required Wage Rate under the Service Contract Wages policy. The text of this proposed amendment to the Resolution is attached.

**DISCUSSION:**

When the Service Contract Wages policy was first adopted, the basis for making adjustments to the Required Wage Rate under the policy was not specifically provided. The attached proposed amendment clarifies that any adjustments will be made during the annual budget adoption process.

Adoption of all this amendment to the Purchasing Resolution is recommended.

**FISCAL IMPACT:** None.

County Manager: \_\_\_\_\_

County Attorney: \_\_\_\_\_

Staff: Richard D. Warren, Jr., Department of Management and Finance

AMENDMENT TO  
ARLINGTON COUNTY PURCHASING RESOLUTION  
TO BE EFFECTIVE UPON ADOPTION BY THE COUNTY BOARD

**TEXT OF PROPOSED AMENDMENT**

(New text is bold and underlined. Deleted text is lined through.)

AMENDMENT TO PURCHASING RESOLUTION

I. The following section of the Purchasing Resolution is amended as follows:

Article 4-103 Service Contract Wages

(1) Required Wage Rate. Except as otherwise provided in this Article, each public contract for the provision of services in excess of \$100,000, awarded after competitive sealed bidding or competitive negotiation, shall require that the contractor pay each employee assigned to perform such services under such public contract an hourly rate to be determined as follows:

- A. The initial Required Wage Rate shall be \$10.98. ~~The County Manager shall annually review the initial Rate, as adjusted, and if appropriate, make a recommendation to the County Board concerning whether the basis for the Rate should be revised through amendment to the Purchasing Resolution.~~ **The Required Wage Rate may be adjusted annually, as proposed by the County Manager and adopted by the County Board during the Budget adoption process.** The annual adjustment shall be no less than that approved as the living wage for County employees. The Required Wage Rate, as adjusted, shall be effective July 1 of each year. The Purchasing Agent shall post the Rate in the Office of the Purchasing Agent and on the County's website. The adjusted Rate shall be applicable to any contract, to which this Article 4-103 applies, in effect at the time of the adjustment, or any applicable contract awarded during the twelve month period following the adjustment.

\* \* \*

II. The sections and subsections of the Purchasing Resolution not specifically amended above shall remain in full force and effect.